

**Meeting March 18, 2019**

The meeting of Mount Pleasant Borough Council was called to order by President Caruso 7:01pm in Council Chambers at 1 Etze Avenue, Mount Pleasant, PA 15666. The Pledge of Allegiance was said and President Caruso asked for a moment of silence for our deployed troops. President Caruso asked Borough Manager Landy to take roll call. Councilpersons present included Bailey, Barnes, Phillabaum, Rogacki, Ruskowski, Yatsko, and President Caruso. Mayor Lucia and Solicitor Istik were present. President Caruso stated that a quorum is present. Councilman Cholock arrived at 7:20pm.

A Motion was made by Councilwoman Ruskowski to approve the minutes of March 4, 2019 since Council has been provided with a copy. Motion seconded by Councilwoman Bailey. Motion carried 7-0.

**Public Comment: None.**

**Speakers: None.**

**Mayors Report:**

Mayor Lucia reported that the Police Department is transitioning well, running smoothly and has received no complaints.

**Solicitor's Report:**

Solicitor Istik stated that her report will be held in Executive Session.

**Treasurer's Report:**

Borough Manager Landy read the following Treasurer's Report for the month of February 2019:

<b>Mt. Pleasant Borough Treasurer's Report</b>		<b>Feb-19</b>			
		<b>Prev Bal</b>	<b>Deposits</b>	<b>Disbursements</b>	<b>Balance 2019</b>
General Fund Checking	PNC 00-0122-3513	32,341.63	1,695,677.11	1,649,585.36	78,433.38
General Fund Sweep	PNC 10-1149-3394	777,326.61	139.02	777,465.63	0.00
General Fund Sweep	PNC 10-5062-1555	0.00	679,749.32	0.00	679,749.32
General Fund Budgetary Reserve	Standard Bank 321615	653,720.20	100.30	0.00	653,820.50
**Police		37,619.03			
**Streets		140,000.00			
**Contingency Fund		220,767.86			
**Infrastructure		121,588.62			
**BOMP Gas Wells		21,271.93			
** Frick Park Gas Well		21,312.77			
**Levins		970.06			
**Fire		55,000.00			
**K-9		13,803.76			
**Marcellus Impact Fee					
Act 13		21,486.47			
Police Parking Tickets & Meters	Scottdale Bank 1026616	19,758.02	1,451.74	1,144.16	20,065.60
Escrow Account	PNC Bank 10-2912-6867	4,203.70	0.00	0.00	4,203.70
Liquid Fuels PLGIT	PLGIT 56980126	164,155.84	273.72	7,322.17	157,107.39
Monument CD	Standard Bank 327085	6,842.85	0.00	0.00	6,842.85
Holiday Lighting Fund	Standard Bank 050004849	1,807.34	0.07	0.00	1,807.41
Payroll Fund	PNC 00-0122-6415	617.72	49,929.24	49,929.24	617.72
Veterans Park Fund	Somerset Trust Co 2003058309	14,216.84	600.00	0.00	14,816.84
Town Clock Fund	Standard Bank 0010038847	615.16	0.02	0.00	615.18
Storm Water Retrofit Phase II	PNC Bank 10-3888-4556	1,247.21	1,247.21	1,247.21	1,247.21

Turn Back Account	PNC Bank 10-7766-4491	396,945.13	114.95	0.00	397,060.08
Standard Bank CD	Standard Bank	200,000.00	0.00	0.00	200,000.00
Standard Bank CD	Standard Bank 410571	50,000.00	0.00	0.00	50,000.00
<b>Total General Fund Balance</b>					<b>2,266,387.18</b>
Medic 10 Checking	Standard Bank 0010107643	45,496.86	81,844.41	72,336.05	55,005.22
Medic 10 Savings	Standard Bank 0310000238	126,074.50	1,019.50	0.00	127,094.00
Medic 10 Money Market	PNC Bank 10-1516-8804	5,895.80	0.23	0.00	5,896.03
Medic 10 Pittsburgh Foundation	Standard Bank 0000358253	6,542.32	0.00	0.00	6,542.32
Medic 10 CD	Standard Bank 371917	18,223.78	0.00	0.00	18,223.78
Medic 10 CD	Standard Bank	5,000.00	0.00	0.00	5,000.00
<b>Total Medic 10 Fund Balance</b>					<b>217,761.35</b>
WWT Operational Acct	Standard Bank 0320012280	576,804.44	492.81	37,790.58	539,506.67
WWT Savings	Standard Bank 0050021008	181,319.17	27.82	0.00	181,346.99
WWT Budgetary Reserve	Standard Bank 0000287245	119,264.00	18.30	0.00	119,282.30
**Contingency	111,812.48				
**Infrastructure	7,469.82				
WWT Bio-Tower	Standard Bank 10127923	76,456.86	977.94	0.00	77,434.80
<b>Total WWT Balance</b>					<b>917,570.76</b>
<b>Total Borough funds</b>					<b>3,401,719.29</b>

Councilwoman Diane Bailey / Secretary Sharon Lesko

A Motion was made by Councilman Phillabaum to accept the Treasurer's Report as read. Motion seconded by Councilman Yatsko. Motion carried 7-0.

### **Borough Manager's Report:**

Borough Manager Landy gave the following report:

- Met with Councilman Phillabaum, Councilwoman Bailey, Council President Caruso and Jeff McGuinness regarding the Street Department and goals for this year. They will begin to have weekly meetings with the whole staff. Borough Manager Landy also reported that there will be monthly managers meetings held.
- The waterproofing by Baker's Waterproofing has not been completed on the first floor due to some confusion between the drawing that had originally been given on the contract and what the drawing really needed to be to have the job done correctly. The generator that is to be removed by the Borough before the job could be started will be taken out on Friday, March 22, 2019.
- Borough Manager Landy reported that he has been reviewing the bank accounts; and, has been looking to see what bank will offer a better interest rate.
- Attended the Medic 10 Meeting. Mr. Landy reported that Medic 10 is now in the best financial shape as they have been since 2011.
- Received information from Extenet and a request regarding the installation of fifty (50') foot towers, where in the Borough Ordinance, it can be no higher than forty-five (45') feet. Borough Manager Landy stated that he did not approve the request; and, he will have Solicitor Istik review it. Borough Manager Landy also said that it was his understanding when the original proposal was presented that the towers were going to thin metal poles; and, what they submitted now was a 50' class 2 wood utility pole. Borough Manager Landy spoke with Solicitor Istik regarding this; and, she agreed that it

was to be a small thin metal pole that would not look bad. Solicitor Istik stated that they did say metal and it was to be for 2 poles. Borough Manager Landy said that they submitted the request for 4 poles. Borough Manager Landy stated that the pole locations that they have requested are to be at 1) West Main and Braddock Road across from the Church of God; 2) In front of Herd's Chiropractic – Eagle Street and Main Street; 3) Corner of Standard Bank, Main Street and South Church Street; and 4) Main Street just below the Diamond Mini Mall. Councilman Yatsko asked if the poles are for 5G service. Solicitor Istik will check what the service is.

- Spoke with Mike Barrick regarding information on a \$250,000.00 grant for testing stormwater. Mr. Barrick stated that the grant is to test drinking wells not stormwater; and, the Borough would not be able to apply for the grant since residents within the Borough do not have wells.
- Leo Wisniewski received a letter and a call from PennDOT. PennDOT returned the application and checks Mr. Wisniewski submitted. The letter stated that it has been withdrawn and must reapply in the name of the Municipality. Borough Manager Landy asked Solicitor Istik if the letter indicates that the Borough should apply for the sidewalk permit? Solicitor Istik stated that is what she is understanding from the letter. Borough Manager Landy stated that the Borough has never had to apply for sidewalk permits.

### **President's Report:**

A Motion was made by Councilwoman Ruzzkowski to hold an Executive Session regarding personnel. Motion seconded by Councilman Phillabaum. Motion carried 8-0.

A Motion was made by Councilman Rogacki to reconvene. Motion seconded by Councilman Phillabaum. Motion carried 8-0.

Council President Caruso announced that an Executive Session was held from 7:30pm – 8:25pm to discuss personnel issues.

Council President Caruso reported that the annual Community Yard Sale will be held on Saturday, May 11, 2019. Council President Caruso contacted the Mount Pleasant Historical Society and they will be handing out the maps for the yard sale. Rain date will be the following Saturday, May 18, 2019.

### **Property:**

Councilman Rogacki gave the following Property Report:

- There is a decorative light post on Main Street and Diamond Street near McCali Manor that needs replaced. The cost from Scott Electric to have it replaced is approximately \$3,000.00. Mr. Rogacki stated that the light post cannot be fixed. Borough Manager Landy stated that the ballast gets knocked down approximately every two (2) years. Mr. Landy reported that he contacted the Engineers and they met to see if there is a solution to prevent the pole from continuously being hit. The engineers suggested installing bollards at a depth of at least 6 feet deep around the post. Borough Manager Landy suggested that it be moved over and fixed properly with the bollards if it is going to continuously cost \$3000.00 to replace.
- The work has been completed at Medic 10 regarding the sinks and toilets.
- There are four (4) cameras that are to be installed. Two (2) were to go on the poles at the Waste Water Treatment Plant and connect to their system for the park; one (1) was to go at the Street Department Maintenance Shed to see who was entering the property; and one (1) was to go on the basketball court. Borough Manager Landy thought there was more than four (4) cameras. They will check with Captain Grippo to see how many cameras are there.

### **Waste Water Treatment Report:**

Councilman Phillabaum gave the following WWT Report for the month of March 2019:

- Vactor Truck has been inspected and serviced.
- The sludge press has been serviced and greased.
- Cameraed the main line around Quarry Street looking for infiltration.
- Grit chamber has been cleaned and the crack in the wall has been repaired.
- Met with South Church Street resident about reconnecting his lateral line to Church Street.

Home Inspections – 3

PA One Calls – 19

Emergency One Calls – 5

Councilman Rogacki asked if anything was found during the camera work on Quarry Street. Councilman Phillabaum stated that he will be meeting with Andy on Tuesday to get updated.

### **Streets / Stormwater Report:**

Councilman Cholock gave the following report regarding stormwater:

- The retention pond at Greenwood Apartments is failing. Councilman Cholock spoke with Jim Pillsbury of the Westmoreland Conservation District and asked if the retention pond at Greenwood Apartments was mandated and if he could forward any documentation that he has on the retention pond at Greenwood Apartments. Mr. Pillsbury informed Councilman Cholock that Widmer Engineering was the engineering company for this project. Councilman Cholock stated that following up with Solicitor Istik he believes that Greenwood Apartments can be cited for the retention pond failing. Solicitor Istik stated that they cannot be cited unless this is a mandated or DEP required retention pond. Solicitor Istik further stated that based upon the Borough Ordinance, if this is a mandated retention pond, they must maintain and keep up with the retention pond. If they fail to do so, it would be deemed to be a public nuisance; and, each day the violation continues shall constitute a separate violation. The Zoning Officer is permitted to send a notice of violation and indicate that should the person continue the violation, the Borough may complete the work and bill the violator. Penalties up to \$1000.00 plus cost and possibly a term of imprisonment of up to 30 days. Each day the violation continues, they can be cited \$1000.00 per day or the Solicitor can institute an Injunctive Relief or a mandamus with the Court of Common Pleas. Solicitor Istik stated that this project was from 1992 and she is not sure if the DEP would have records from that far back. Solicitor Istik further stated that if you are going to have the DEP involved and you are going to cite them, you should ask for modifications for the new requirements for safety issues. Solicitor Istik stated that she has sent two (2) letters to Greenwood Apartments and has had no response from either letter. Solicitor Istik suggested that if it was mandated to have the Code Officer give a written warning with however long of a time period the Borough feels is necessary to correct the issue; and, after the time period have the Code Officer follow up.

Councilwoman Bailey gave the following Street Department report:

- Engineers have begun work on issues with Eagle Street and will follow-up with a report on where underwater drains should be placed and catch basins.

- PSAB reported that if we have equipment that is valued at less than \$2,000.00 it can be sold without being advertised for bids. Councilwoman Bailey stated she is having trouble finding the Fair Market Value on the dump truck and the van. Council President Caruso suggested contacting Huffman Auto or G&H Auto to get an estimate for the vehicles.
- Councilwoman Bailey asked Borough Manager Landy where we are at with Dawood Engineering Company for South Church Street and Bridgeport Street since we have to put bids out for paving. Borough Manager Landy stated that the two (2) stops signs on Church Street are the first priority that they are working on; however, he believes that they have enough information other than the two (2) areas that are the water problem where they would have to go deeper. Mr. Landy stated that he did speak with them today because of a sewage line that is collapsing from Eagle Street down South Church Street approximately 300 -4000 feet. He asked Dawood to incorporate it into the paving projects. The Waste Water Treatment would have to pay for that portion of the line replacement.

**Parks and Recreation:**

Borough Manager Landy reported that the Engineers have submitted a proposal in the amount of \$5,445.00 for the water issues at the Basketball Court at Frick Park. Borough Manager Landy stated that we have received a Grant from the County and for them to sign off on it, they have requested the Borough have an engineer design a plan to correct the water issues. The County will be spending \$68,000.00 on the basketball courts to be refinished.

**Public Safety Report:**

Councilwoman Ruszkowski read the following Fire Report for the month of February 2019:

Total Calls - 53  
 10-45's - 19  
 Entrapment Calls - 1  
 Fires - 10  
 Public Service Calls - 6  
 AFA's - 14  
 Standby's - 3  
 Turnpike Calls - 8  
 Total Members Answering - 884  
 Avg. Member Per Call - 16  
 Total Staff Hours - 533

A Motion was made by Councilwoman Ruszkowski to amend the Agenda to replace the stolen parking meters. Motion seconded by Councilwoman Bailey. Motion carried 8-0.

A Motion was made by Councilwoman Ruszkowski to revise the Motion of January 7, 2019 to authorize the purchase of 22 replacement devices, 35 poles, 66 casings and 28 double yokes at a cost not to exceed \$400.00 per unit. Motion seconded by Councilwoman Bailey. Motion carried 8-0. Motion carried 8-0.

Councilman Yatko asked if the Borough has looked into purchasing the boxes where you input your license plate number and pay at the box. Borough Manager Landy stated that with the layout of Main Street they would need several of the boxes so it would not be a long distance to walk to the boxes and it would cost more.

**Veterans Park:**

Councilwoman Barnes reported that they have received 89 applications for the new tablet so far.

Councilwoman Barnes stated that she has been watching the digital wall and it seems to be working properly.

**Human Resources / Ordinances: None.**

### **Finance / Grants Report:**

A Motion was made by Councilwoman Bailey to transfer \$30,000.00 from General Fund to the following Budgetary Reserve Line Item: Police - \$5,000.00; Streets - \$10,000.00; Infrastructure - \$10,000.00; and, Fire - \$5,000.00. Motion seconded by Councilwoman Ruskowski. Motion carried 8-0.

Councilwoman Barnes asked what the procedure is to determine the amount of monies that is transferred from the General Fund Checking to the General Fund Budgetary Reserve and if the Finance Committee is involved with it. Borough Manager Landy stated that the procedure is in February he looks at the finances and the monies that was left from the previous year; he determines an amount and then contacts the auditors to discuss the amount to be transferred and whether or not they agree with the amount. Once the auditor agrees on a figure, the Borough Manager contacts the Committee Chairperson and lets them know the figures and the motion is placed on the Agenda. Borough Manager Landy stated that there is no committee meeting held for this. Councilwoman Barnes stated that she would like to have a committee meeting when this is done to understand it better.

A Motion was made by Councilwoman Bailey to purchase a General Fund C.D. from Standard Bank in the amount of \$50,000.00. Motion seconded by Councilwoman Ruskowski. Motion carried 8-0.

Councilwoman Barnes asked where is the money coming from for the General Fund C.D. Borough Manager Landy stated the money is coming from the General Fund.

A Motion was made by Councilwoman Bailey to transfer \$20,000.00 from WWT Checking to the following Budgetary Reserve Line Item: Infrastructure - \$20,000.00. Motion seconded by Councilman Phillabaum. Motion carried 8-0.

Borough Manager Landy stated that the reason for transferring the funds to infrastructure is there is only \$7,000.00 in there; and, there is a problem on Quarry Street with a pipe that isn't finished. The cost was \$40,000.00 when it was started when Norm Stout was with the waste water treatment department; and, therefore, he is trying to build that monies back up.

**New Business:           None.**

### **Reading of Communications:**

- PSAB will be holding a PSAB Training on “The Ethics Act for Elected and Appointed Officials” on May 7, 2019 at the Courtyard by Marriott, 700 Power Line Drive, Greensburg, PA 15601.
- The Mount Pleasant Public Library will be hosting a Seed Starting Course on Wednesday, March 20, 2019 at 6:00pm at the Library along with other various events throughout the month of March.
- The Blackburn Center will be hosting a Walk a Mile in Her Shoes 2019 on Saturday, April 13, 2019 at St. Clair Park in Greensburg. Registration is 9:00AM – 10:00AM. Walk begins at 10:00AM.
- Laurelville is raising money for their pools. They would like the Borough to purchase a brick in the amount of \$300.00 or \$750.00.
- PSAB will be holding a “Writing Effective Grant Proposals” training on May 16, 2019 – Westmoreland County. Cost is \$100.00.

- Keep Pennsylvania Beautiful Adoption Program – Update Road Adoption – Mt. Pleasant Borough – Adopted since 2009.
- Revitalizing Westmoreland County offers a Grant from the Pittsburgh Foundation and the Community Foundation of Westmoreland County. Grants are from \$2,000.00 to \$40,000.00. The grant application must be submitted by April 26, 2019.
- Laurel Highlands YMCA will be holding its Annual YMCA of Laurel Highlands Golf Classic on Friday, May 17, 2019 at Pleasant Valley Golf Club.
- United Steelworkers, District 10, will be holding its Annual District Conference from July 14 – July 18, 2019 at Caesars Hotel and Casino, 2100 Pacific Avenue, Atlantic City, NJ 08401. Can place an ad in their ad booklet due no later than June 14, 2019.

**Discussion and Payment of Bills:**

A Motion was made by Councilwoman Bailey to pay all authorized and approved bills. Motion seconded by Councilman Cholock. Motion carried 8-0.

**Public Comment: None.**

**Miscellaneous and Adjournment:**

A Motion was made by Councilman Rogacki to adjourn the meeting. Motion seconded by Councilman Phillabaum. Motion carried 8-0.

**Meeting Adjourned 9:23pm.**

### **Motions from Meeting of March 18, 2019**

A Motion was made by Councilwoman Ruszkowski to approve the minutes of March 4, 2019 since Council has been provided with a copy. Motion seconded by Councilwoman Bailey. Motion carried 7-0.

A Motion was made by Councilman Phillabaum to accept the Treasurer's Report as read. Motion seconded by Councilman Yatsko. Motion carried 7-0.

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