

June 1, 2020

The meeting of Mount Pleasant Borough Council was called to order by President Caruso 7:00pm in Council Chambers at 1 Etze Avenue, Mount Pleasant, PA 15666. The Pledge of Allegiance was said and President Caruso asked for a moment of silence for our deployed troops. President Caruso asked Borough Manager Landy to take roll call. Councilpersons present included Barnes, Bailey, Smetak, Lasko, Ruszkowski and Wojnar. Mayor Lucia and Solicitor Istik were present. President Caruso stated that a quorum is present. Councilwoman Lasko left at 9:03pm.

A Motion was made by Councilwoman Ruszkowski to approve the minutes of May 4, 2020 since Council has been provided with a copy. Motion seconded by Councilwoman Lasko. Motion carried 7-0.

Public Comment: None.

Speakers:

Christian Armstrong with Industry Weapon spoke to Council regarding the issues with the digital wall at Veterans Park and possible upgrading. Christian stated that the equipment installed is now eight (8) years old; and, the technology is now updated. The touch (foil/film) screen that is installed now technically works fine; however, the company that created it is no longer in business. The computer behind the screen is approximately 6 years old and running Windows 7. The current touch foil installed only supports Windows 7. There is no way to update the drivers for the touch foil screen. Windows 7 is now obsolete. The computer could be updated; however, the touch foil screen would not work. The cost to update would be the digital wall would be as follows:

The glass and touch overlay would cost \$5,747.00 which include installation by ITS Enclosures. The updated media player and computer is \$1,100.00. The software renewal by Industry Weapon would be a cost of \$750.00 annually. Totaling \$7,597.00.

Christian stated that they need to be certain that they can future proof the film. He believes that with today's technology that the film would last much longer than the previous.

Councilwoman Bailey asked if they do approve the upgrades, how quickly is the turnaround on getting it completed. Mr. Armstrong stated that the glass and overly would they need a 5 to 6-week lead time. The computer could be done immediately. Mr. Armstrong said if the Borough would like to do the upgrades, he would like time to test the functionality. If it were required additional Windows, it would incur additional costs, whereas Linux would not be as costly. If Windows was required, the additional fee would be approximately \$1,500.00 a year for a server to handle it. Mr. Armstrong stated that the TV within the enclosure is working and does not need replaced; however, to keep in mind that it is 8 years old. It is a commercial grade screen and was installed by ITS Enclosures. Councilwoman Barnes asked Mr. Armstrong if new names were being added to the digital wall. Borough Manager Landy stated that a map must accompany the new names to show where the name can be found. Mr. Armstrong stated that when a map and names are provided that they can add them. TSI Touch out of Uniontown creates the screen and ITS Enclosures would be putting everything together at the digital wall.

A Motion was made by Councilwoman Ruszkowski to retain Bernard Matthews, Jr., Esquire with Meyer, Darragh, Buckler, Bebenek & Eck, LLC of Greensburg, PA as special counsel regarding the negotiations and possible sale of a Borough asset. Motion seconded by Councilwoman Bailey. Motion carried 7-0.

A Motion was made by Councilwoman Ruszkowski for an Executive Session regarding personnel and real estate with guest Bernard Matthews, Esquire. Motion seconded by Councilman Smetak. Motion carried 7-0.

A Motion was made to reconvene by Councilwoman Lasko. Motion seconded by Councilwoman Barnes. Motion carried 7-0.

Council President Caruso announced that the Executive Session was held from 7:25pm – 8:27pm to discuss legal, contracts and personnel issues.

Mayor’s Report:

Mayor Lucia thanked the VFW and the American Legion for the Memorial Day Service that was held.

Mayor Lucia also gave the following report:

- The fire department has received the new 2019 fire engine valued at \$459,000.00. They are replacing a 1998 model fire engine. It is a left-over model which the savings were approximately \$100,000.00 by purchasing a left-over model. By upgrading the equipment, it saves the ISO which saves on premiums on the insurance.
- Received complaints regarding fire pits. He will be going to the homes to check on them.
- Working with the building inspector and code enforcement officer regarding a few properties that are habitual violators every year.
- There are parking meters that are going to need to be repaired.
- They did not ticket anyone parked at meters during the COVID -19 stay at home order and shut down of businesses. Parking meter enforcement will begin again on June 22, 2020.
- Parking Permits will now be available for College Avenue and Washington Street. The cost will be \$15.00 and valid for one (1) year. Parking Permits will run from July 1 of current year to June 30 the following year.

Mayor Lucia read the Mount Pleasant Police Dept. Report for the month of May 2020:

The Department answered the following calls:

Incidents	115
Criminal Arrests	5
DUI Arrests	1
Parking Tickets Issued Boro	0
Traffic & Non-Traffic Citations	17
Assist Other Departments	12
Accidents Investigated	4

Income

Parking Meters	\$0.00
Parking Tickets	\$0.00
Parking Permits	\$0.00
Fence Permits	\$0.00
Clerk of Courts	\$144.22
Restitution to Police Department	\$0.00
Fees for Police Reports	\$60.00
District Court	\$695.44
Task Force Refund	\$0.00
Total Revenue	\$699.66

- The Police Department is participating in the Click It or Ticket program at this time.
- Parking Meters enforcement will begin on June 22, 2020
- Parking Permit Enforcement for Washington Street and College Avenue will begin on July 1, 2020. Residents can purchase their permits by stopping at the Police Department

at a cost of \$15.00. The permits will be valid for one (1) year from July 1, 2020 through June 30, 2019.

Solicitor's Report:

Solicitor Istik stated that she gave her report during executive session.

Treasurer's Report:

Borough Manager Landy read the following Treasurer's Report for the month of April 2020:

Mt. Pleasant Borough Treasurer's Report		Apr-20			Balance
		Prev Bal	Deposits	Disbursements	2020
General Fund Checking	Scottdale Bank 19069335	842,154.13	271,274.92	126,879.53	986,549.52
**Town Clock	619.92				
**Holiday Lighting	1812.51				
General Fund Budgetary Reserve	Standard Bank 321615	802,543.80	826.53	0.00	803,370.33
**Police	47,619.03				
**Streets	147,131.00				
**Contingency Fund	290,322.05				
**Infrastructure	171,588.62				
**BOMP Gas Wells	22,166.04				
** Frick Park Gas Well	23,258.30				
**Levins	970.06				
**Fire	65,000.00				
**K-9	13,828.76				
**Marcellus Impact Fee					
Act 13	21,486.47				
Police Parking Tickets & Meters	Scottdale Bank 1026616	26,052.95	1.47	572.08	25,482.34
Escrow Account	Scottdale Bank 19069343	8,349.68	4.46	0.00	8,354.14
Liquid Fuels PLGIT	PLGIT 56980126	215,902.27	136,080.83	0.00	351,983.10
Monument CD	Standard Bank 446635	7,286.68	0.00	0.00	7,286.68
Holiday Lighting Fund	Standard Bank 050004849	0.00	0.00	0.00	0.00
Payroll Fund	Scottdale Bank 19069350	23,940.66	47,655.54	70,628.86	967.34
Veterans Park Fund	Somerset Trust Co 2003058309	21,494.96	0.00	0.00	21,494.96
Town Clock Fund	Standard Bank 0010038847	0.00	0.00	0.00	0.00
Storm Water Retrofit Phase II	Scottdale Bank 19069368	1,212.58	0.65	0.00	1,213.23
Turn Back Account	Scottdale Bank 19069384	284,422.63	148.77	44,730.73	239,840.67
Standard Bank CD	Standard Bank	208,875.95	0.00	0.00	208,875.95
Standard Bank CD	Standard Bank 410571	52,120.89	0.00	0.00	52,120.89
Scottdale Bank /MidPenn CD	Scottdale Bank 318007294	50,983.85	0.00	0.00	50,983.85
Total General Fund Balance					2,758,523.00
Medic 10 Checking	Scottdale Bank 19069533	98,813.17	42,221.94	40,178.33	100,856.78
Medic 10 Savings	Scottdale Bank 19069723	116,369.65	1,062.70	0.00	117,432.35
Medic 10 Money Market	Scottdale Bank 19069376	5,971.53	3.19	0.00	5,974.72
Medic 10 Pittsburgh Foundation	Standard Bank 0000358253	7,539.75	0.00	0.00	7,539.75
Medic 10 CD	Standard Bank 371917	18,992.22	0.00	0.00	18,992.22
Medic 10 CD	Standard Bank 410053	5,199.37	0.00	0.00	5,199.37
Total Medic 10 Fund Balance					255,995.19
WWT Operational Acct	Standard Bank 0010175932	706,596.37	75,156.40	64,844.95	716,907.82

WWT Savings	Standard Bank 0050021008	183,860.98	28.72	0.00	183,889.70
WWT Budgetary Reserve	Standard Bank 0000287245	141,208.93	22.05	0.00	141,230.98
**Contingency		113,761.16			
**Infrastructure		27,469.82			
WWT Bio-Tower	Standard Bank 10127923	200,756.07	17,849.75	0.00	218,605.82
Total WWT Balance					1,260,634.32
Total Borough funds					4,275,152.51

Councilwoman Susan Ruszkowski / Secretary
Sharon Lesko

A Motion was made by Councilwoman Bailey to accept the Treasurer’s Report as read. Motion seconded by Councilman Smetak. Motion carried 7-0.

Tax Collector’s Report:

Borough Manager Landy read the following report for the month of May 2020:

Property Taxes	\$10,558.11
Supplemental Taxes	\$ 00
Per Capita Taxes	<u>\$ 00</u>
Total Collected	\$10,558.11

Mr. Landy said that Carol Yancosky compared last year’s collections to this year for the month of May to see if we are running behind. The total difference is we are only behind by \$2,598.67.

Borough Manager’s Report:

Borough Manager gave the following report:

- Borough Manager Landy asked Council to review the profit and loss budget vs. actual, specifically line no. 310.20 EIT Income, we are projecting \$371,000.00. Right now, we are at \$166,000.00. Borough Manager Landy believes that we could be down approximately \$100,000.00 due to people not working during this time. Once you factor in the real estate taxes and delinquent real estate taxes collections, the Borough could be down closer to \$150,000.00, which no one expected due to the Coronavirus – COVID-19. Please keep in mind when signing purchase orders, as to whether it is really necessary.
- Have a meeting on Tuesday, June 2, 2020 with the Building Inspector and the property owner of the property on Main Street where the church tower collapsed. The property owner has been getting bids; and, is working on getting the building demolished.
- Attended meetings with Medic 10.
- Held Safety Committee Meetings discussed Coronavirus – COVID-19. They are going well.
- Attended zoom conference meetings with the County and other managers regarding strategies and information passing on how to handle problems that other municipalities have, one of them being down on tax revenues and how to solve the issues.
- Had several conversations and meetings with Industry Weapons regarding the digital wall at Veterans Park.
- Phone calls with Bernie Matthews, Esq.
- Conference calls with Councilwoman Bailey and A. Liberoni Construction regarding construction at Church Street and Eagle Street.
- Help with USDA Loan for the Fire Department for the new fire truck.

- The road leading up to the Street Department is going to be named Fontanazza Way in honor of Mario Fontanazza who retired from the Street Department with 53 years of service. There will be a dedication. It will be scheduled around his family and their availability. It will be held in the morning.
- The School District requested that the Borough be involved in a car cruise for the graduates on Friday, June 5, 2020 at 7:00pm. This will be held right after their graduation ceremony at the school.
- July 3rd Party in the Park will be postponed until a later date. It will be held when they can hold the full event and not just fireworks.
- Transient Retail Business Licenses will not be issued until the fee has been updated.

President's Report: None.

Property Report:

A Motion was made by Councilman Smetak to accept the former Arevalo property at 107 W. Main Street, Tax Map No. 21-02-03-0-256, from the Westmoreland County Land Bank and authorize Borough Manager, Jeff Landy, to execute the required documents. Motion seconded by Councilwoman Bailey. Motion carried 6-0.

Borough Manager Landy stated that the Arevalo property was purchased by the Westmoreland County Landbank and torn down. They are willing to give the Borough the property if the Borough proceeds with ideas presented similar to an East End Marketplace. The Landbank does not want to develop the property.

Waste Water Treatment Report: None.

Streets Report:

Councilwoman Bailey gave the following report:

- A. Liberoni Construction have been working at South Church Street and Eagle Street installing the new stormwater lines and run into some problems. Plans had called for catch basins coming off of the hospital side and cut under the street to a catch basin on the opposite side of the street. When they began digging they found 2 waterlines that were not marked that the water company did not know they had along with 2 gas lines that weren't marked making it difficult to do what was originally planned. They redesigned it with the engineer and Boroughs permission. It will run from the hospital side toward Reservoir Street then crossing at one intersection instead of three or four and then piping it out the opposite direction.
- There is an ongoing issue that happened on Bridgeport Street when A. Liberoni Construction company hit a gas line that was encased in concrete. Gas company disputes that the line was encased in the concrete. The construction company did not know it was there because it was not marked property. The gas company has billed A. Liberoni Construction for the repairs; and, Liberoni wants the Borough to pay the bill. Borough Manager Landy has made several calls to the gas company regarding the bill. The gas company has reduced the bill. The Borough does not feel that it is responsible for the bill since we did not do the damage; and, that the construction company should be responsible. They are hoping to finish up all of the infrastructure by the end of this week; and, next week begin some milling and paving.
- There will be a meeting tomorrow, June 2, 2020 with the Engineer from Dawood Engineering from the Canonsburg office.

Stormwater Management Report: **None.**

Parks & Recreation:

Councilwoman Lasko reported that since the Governor reported that Westmoreland County will be moving into the “Green Phase” the Borough will be opening the parks on Friday, June 5, 2020. There will be signage as suggested by the County of Westmoreland posted. The basketball courts will be open. Bathrooms will remain closed due to not being able to keep up with the required round the clock, every couple of hours cleaning due to COVID-19. Councilman Smetak stated that local softball has been cancelled.

Public Safety Report:

Councilwoman Ruszkowski read the following Fire Report for the month of May 2020:

- Total Calls – 35
- 10-45’s – 10
- Entrapment Calls - 1
- Fires – 10
- AFA’s – 4
- Public Service Calls – 3
- Hazmat Calls – 7
- Standbys – 1
- Collapse – 1
- Turnpike Calls – 3
- Total Members Answering - 712
- Avg. Member Per Call - 20

Veterans Park Report:

Councilwoman Barnes reported that she had invited Christian from Industry Weapons to come and speak. She asked him to do a power point. However, since he did not have that, she is going to ask him to provide a follow up report of what he discussed here today. Councilwoman Barnes asked where the monies will come from to upgrade the digital wall. Borough Manager Landy stated that the monies in the Veterans Park account at Somerset Trust is from the people paying to add their names either on the tablet, wall or pavers; and, can be used for the upgrades.

A Motion was made by Councilwoman Bailey to amend the Agenda to permit Industry Weapons to upgrade the digital wall at Veterans Park. Motion seconded by Councilman Smetak. Motion carried 6-0.

A Motion was made by Councilwoman Bailey to permit Industry Weapons to upgrade the digital wall at Veterans Park at a cost not to exceed \$7,597.00 to be paid from the Veterans Park Fund held at Somerset Trust Bank. Motion seconded by Councilman Smetak. Motion carried 6-0.

Councilwoman Barnes asked if part of the monies to pay for the upgrade costs could come from not only the Veterans Park Fund with Somerset Trust but also from Budgetary Reserve. Councilman Smetak and Councilwoman Bailey both stated that there was plenty of funds in the Veterans Park Fund with Somerset Trust that they did not need to pull funds from the Budgetary Reserve.

Councilwoman Barnes also reported that there will be additional costs maintaining the digital wall such as the television that Mr. Armstrong spoke about earlier and said it was good for 7 – 10 years. That would be in approximately 2 years that it will need replaced. Councilwoman Barnes would like to know what is associated with the digital wall and what it will cost to keep maintaining it. Borough Manager Landy stated that he would like to market the digital wall once it is up and running properly to get names on it. At this time, we are losing money with it; and, it should be paying for itself. Mayor Lucia stated that idea has never gotten off the ground and with promotion after promotion he don’t believe that it will work. Councilwoman Bailey stated that

she has never seen a campaign to push to have people put their names on the digital wall. Mayor Lucia asked if the Borough Manager knows what the costs have been for the digital wall since it was installed. Borough Manager Landy stated that the initial wall was \$59,000.00, then there was an upgrade 3-4 years ago at a cost approximately \$1,000.00 and then he believes the cost for the annual license fee of \$750.00 for the software.

Human Resources/Ordinances Report:

A Motion was made by Councilman Wojnar to accept the resignation of Jessie Jones, public works department, effective June 12, 2020. Motion seconded by Councilman Smetak. Motion carried 6-0.

Councilman Wojnar gave the following report:

- He will be reaching out to Principal Gumbita regarding the Junior Council beginning next year when school begins.

Finance / Grants Report:

A Motion was made by Councilwoman Ruzkowski to amend the Agenda to approve the Liability Insurance for a total cost of \$57,434.00 effective June 1, 2020. Motion seconded by Councilwoman Bailey. Motion carried 6-0.

A Motion was made by Councilwoman Ruzkowski to approve the Liability Insurance effective June 1, 2020 through June 1, 2021 from McGowan Governmental Underwriters for a total cost of \$57,434.00. Motion seconded by Councilwoman Bailey. Motion carried 6-0.

New Business:

Proposal for updated fees for the Retail Transient Business Application is as follows:

License Fee: **Per Day** \$50.00 **Per Week** \$150.00 **Per Month** \$450.00 **90 Days** \$650.00

Reading of Communications:

- The Union Mission will be holding its 1st Annual Golf Outing at Glengarry Golf Links on Monday July 27, 2020.
- United Steel Workers District 10 will be having an annual Benefit Run on Saturday, August 15, 2020; proceeds benefit March of Dimes. Ride is \$25.00 per person includes a T-shirt and dinner.
- United Steel Workers District 10 Golf Outing will be held on Friday July 10, 2020 and Saturday, July 11, 2020 at Linden Hall in Dawson, PA.
- Westmoreland County Boroughs Association Annual Banquet has been cancelled for 2020.

Discussion and Payment of Bills:

A Motion was made by Councilwoman Bailey to pay all authorized and approved bills. Motion seconded by Councilman Smetak. Motion carried 6-0.

Public Comment: None.

Miscellaneous and Adjournment:

A Motion was made by Councilwoman Bailey to adjourn the meeting. Motion seconded by Councilman Smetak. Motion carried 6-0.

Meeting Adjourned 9:30pm.

Respectfully Submitted

Jeffrey A. Landy,
Borough Manager

BOROUGH OF MOUNT PLEASANT

John H. Caruso, Jr., Council President

Motions from Meeting of June 1, 2020

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