

## Meeting June 17, 2019

The meeting of Mount Pleasant Borough Council was called to order by President Caruso 7:02pm in Council Chambers at 1 Etze Avenue, Mount Pleasant, PA 15666. The Pledge of Allegiance was said and President Caruso asked for a moment of silence for our deployed troops. President Caruso asked Borough Manager Landy to take roll call. Councilpersons present included Barnes, Cholock, Phillabaum, Smetak, Lasko, Ruszkowski, Yatsko, and President Caruso. Mayor Lucia and Solicitor Istik were present. President Caruso stated that a quorum is present.

A Motion was made by Councilwoman Ruszkowski to approve the minutes of June 3, 2019 since Council has been provided with a copy. Motion seconded by Councilman Phillabaum. Motion carried 8-0.

### Public Comment:

Chris Hamm of 366 Countyline Road, Acme, PA, Vice President MPIAA Girls Softball League, spoke to Council regarding renovations to the old concession stand and building a single handicap bathroom on the backside of the current concession stand at Frick Park. The MPIAA Girls Softball League would pay for all expenses. They would like to keep the restroom facility locked unless an organization would be using the concession stand. If the handicap bathroom was to be kept open all year round, the league would not consider building it. Mr. Hamm stated that they would like to have the key the same as the concession stand; and, the Borough would also have a key.

Councilwoman Lasko asked Mr. Hamm would be responsible for maintaining and cleaning the restroom. Mr. Hamm stated that the League would be responsible; however, if an organization was using it during an event, he would hope that the organization would clean it up after the event. Councilman Smetak stated that a sign should be placed on the bathroom that it is maintained by MPIAA Girls Softball League so there is no confusion as to why the bathroom is not open at all times. Mr. Hamm stated that the Borough would own the structure if MPIAA Girls Softball League did not continue to use the field or the league dissolved.

Mayor Lucia asked Mr. Hamm if the league, while holding games, sees any wrong doings at the park to please stress to attendees to please call 911. Mr. Hamm stated that since the games have been going on, he has not seen anything.

**Speakers: None.**

### Mayors Report:

Mayor Lucia reported that it has been a relatively quiet month. Mayor Lucia stated that the Fireman's Parade will be held on Tuesday, June 25, 2019; and, any Council member wanting to ride in the parade to please let the Borough Secretary know.

### Solicitor's Report:

Solicitor Istik stated that her report will be held in Executive Session.

### Treasurer's Report:

Borough Manager Landy read the following Treasurer's Report for the month of May 2019:

<b>Mt. Pleasant Borough Treasurer's Report</b>		<b>May-19</b>			<b>Balance</b>
		<b>Prev Bal</b>	<b>Deposits</b>	<b>Disbursements</b>	<b>2019</b>
General Fund Checking	PNC 00-0122-3513	108,078.63	383,325.10	394,027.02	97,376.71
General Fund Sweep	PNC 10-1149-3394	0.00	0.00	0.00	0.00
General Fund Sweep	PNC 10-5062-1555	535,078.71	266,492.84	0.00	801,571.55
General Fund Budgetary Reserve	Standard Bank 321615	684,042.20	2,367.49	0.00	686,409.69
**Police		42,619.03			
**Streets		150,000.00			
**Contingency Fund		222,041.85			
**Infrastructure		131,588.62			
**BOMP Gas Wells		21,680.23			

** Frick Park Gas					
Well		22,219.67			
**Levins		970.06			
**Fire		60,000.00			
**K-9		13,803.76			
**Marcellus Impact					
Fee Act 13		21,486.47			
Police Parking Tickets & Meters	Scottdale Bank 1026616	19,784.30	3,140.60	572.08	22,352.82
Escrow Account	PNC Bank 10-2912- 6867	4,243.70	0.00	0.00	4,243.70
Liquid Fuels PLGIT	PLGIT 56980126	290,626.77	540.97	4,550.00	286,617.74
Monument CD	Standard Bank 327085	6,842.85	0.00	0.00	6,842.85
Holiday Lighting Fund	Standard Bank 050004849	1,807.56	0.07	0.00	1,807.63
Payroll Fund	PNC 00-0122-6415 Somerset Trust Co	25,210.76	59,787.78	84,069.87	928.67
Veterans Park Fund	2003058309 Standard Bank	16,236.84	500.00	0.00	16,736.84
Town Clock Fund	0010038847	615.24	0.02	0.00	615.26
Storm Water Retrofit Phase II	PNC Bank 10-3888- 4556	1,197.06	0.00	0.00	1,197.06
Turn Back Account	PNC Bank 10-7766- 4491	371,567.73	13,340.91	4,214.32	380,694.32
Standard Bank CD	Standard Bank	202,702.98	0.00	0.00	202,702.98
Standard Bank CD	Standard Bank				
Standard Bank CD	410571	50,000.00	0.00	0.00	50,000.00
Scottdale Bank /MidPenn CD	Scottdale Bank 318007294	50,000.00	0.00	0.00	50,000.00
<b>Total General Fund Balance</b>					<b>2,610,097.82</b>
Medic 10 Checking	Standard Bank 0010107643	84,417.02	16,869.71	89,629.52	11,657.21
Medic 10 Checking	Standard Bank 0010176010	0.00	113,720.70	41,761.44	71,959.26
Medic 10 Savings	Standard Bank 0310000238	129,136.98	1,199.81	0.00	130,336.79
Medic 10 Money Market	PNC Bank 10-1516- 8804	5,896.52	0.25	0.00	5,896.77
Medic 10 Pittsburgh Foundation	Standard Bank 0000358253	7,438.92	0.00	0.00	7,438.92
Medic 10 CD	Standard Bank 371917	18,223.78	0.00	0.00	18,223.78
Medic 10 CD	Standard Bank	5,000.00	0.00	0.00	5,000.00
<b>Total Medic 10 Fund Balance</b>					<b>250,512.73</b>
WWT Operational Acct	Standard Bank 0320012280	495,864.69	163,211.96	50,961.37	608,115.28
WWT Savings	Standard Bank 0050021008	181,407.62	278.53	0.00	181,686.15
WWT Budgetary Reserve	Standard Bank 0000287245	139,324.70	213.91	0.00	139,538.61
**Contingency		112,068.79			
**Infrastructure		27,469.82			
WWT Bio-Tower	Standard Bank 10127923	104,717.20	1,115.52	0.00	105,832.72
<b>Total WWT Balance</b>					<b>1,035,172.76</b>
<b>Total Borough funds</b>					<b>3,895,783.31</b>
Councilwoman Diane Bailey / Secretary Sharon Lesko					

Borough Manager Landy reported that there were forged checks processed through the Medic 10 bank account at Standard Bank. The Medic 10 bank account was immediately closed, the monies were refunded to the account, a new account was opened; and, that is the reason there are two (2) Medic 10 checking accounts shown on the Treasurers Report.

A Motion was made by Councilman Phillabaum to accept the Treasurer's Report as read. Motion seconded by Councilman Smetak. Motion carried 8-0.

## **Borough Manager's Report:**

Borough Manager Landy gave the following report:

- There were two (2) fraudulent checks issued to the Waste Water Treatment account at Standard Bank. The bank refunded the monies that were paid. Borough Manager Landy asked Standard Bank if they were possibly breached since this seems to be only Standard Bank accounts this is happening with; or, if the Borough was being targeted. Standard Bank stated that they could not tell Borough Manager Landy that information. Borough Manager Landy requested to meet with a Manager or District Manager to get answers. Standard Bank stated that they suggest doing what is called Positive Pay where we would upload a quick books file showing what checks we have issued and can be processed. There is a cost for this program at \$15.00 per month. Standard Bank stated that they would do it on a month trial to see what is involved with it and if it is worth it. Borough Manager Landy asked that the finance committee meet and discuss whether the Positive Pay should be done. If the Borough does not do the positive pay, the Waste Water Treatment account will have to be immediately closed and a new account opened.
- The Borough was turned down for the Grant regarding the East End Market Place.
- Interviews have been completed for the Public Works position.
- Bid packages will be in on Wednesday; and, advertising can be done.
- Advertising has been done for the Frick Park Basketball Court project.
- Finance Committee met with the auditor regarding issues with checks and equipment. All that was in question, have been found and documentation sent to the auditors and all is in good standing.
- Held the monthly Manager's Meeting.
- Borough Manager Landy gave great credit to the Street Department for stepping up and helping with the Waste Water Treatment Plant due to it being shorthanded with one (1) employee there at the moment. Councilman Phillabaum stated that Jeff McGuinness and his crew have really stepped up to help Roger Vincent at the Waste Water Treatment Plant with any help that he needed. Borough Manager Landy stated that this has helped tremendously with only having one (1) person there for approximately three (3) weeks. Councilman Phillabaum stated that Andy Zelinsky finished on June 8, 2019. Borough Manager Landy stated that Jeff McGuinness was helping Roger Vincent with the dye testing, which Roger now does on his own; and, they are also doing the PA One Calls. Borough Manager Landy said he has heard nothing negative and everyone is working well together. Mr. Landy would like to try and do a different flexible schedule to stagger the employees so they all aren't leaving at 3:00pm.

Councilman Yatsko asked if there was something that could be done to reward the Street Department for all of their extended help. Borough Manager Landy said that a pizza party is being planned for both departments. Borough Manager Landy stated that Roger Vincent has also stepped up to plate also. Borough Manager Landy reported that he believes this is the first time that both departments have stepped up, have been willing to help each other; and, have been working together with no turmoil or hostility.

## **President's Report:**

A Motion was made by Councilman Cholock to Amend the Agenda to close S. Diamond Street from Main Street to Washington Street on July 3, 2019. Motion seconded by Councilman Phillabaum. Motion carried 8-0.

A Motion was made by Councilman Cholock to close S. Diamond Street from Main Street to Washington Street on July 3, 2019. Motion seconded by Councilman Phillabaum. Motion carried 8-0.

A Motion was made by Councilman Cholock to close Smithfield Street from Church Street to Diamond Street from June 24<sup>th</sup> to June 29<sup>th</sup> for the Firemen's Fair. Motion seconded by Councilman Smetak. Motion carried 8-0.

A Motion was made by Councilman Cholock to close Route 31, Main Street on June 25<sup>th</sup>, 2018 from 6:00pm to 8:30pm for the annual Firemen's Parade. Motion seconded by Councilman Smetak. Motion carried 8-0.

A Motion was made by Councilman Cholock to hire a part-time (30 hours) Public Works Laborer at a rate of \$14.00 per hour pending passing a physical, drug test and background check. Motion seconded by Councilman Phillabaum. Motion carried 8-0.

Councilwoman Barnes asked if someone could specify what a public works person does. Borough Manager Landy stated that the public works person will do any maintenance work, grass cutting, snow shoveling, trimming trees, painting equipment in the parks, work within the Borough building, etc.

A Motion was made by Councilman Cholock for an executive session regarding personnel. Motion seconded by Councilman Smetak. Motion carried 8-0.

A Motion was made by Councilman Cholock to reconvene. Motion seconded by Councilwoman Barnes. Motion carried 8-0.

President Caruso announced that the Executive Session was held to discuss personnel issues.

Executive Session 7:44pm to 8:00pm.

### **Property:**

A Motion was made by Councilman Smetak to amend the Agenda to accept the bid from Westmoreland Electrical Service, LLC for the electrical work on the 1<sup>st</sup> floor for the sump pump installation. Motion seconded by Councilman Cholock. Motion carried 8-0.

A Motion was made by Councilman Smetak to accept the bid from Westmoreland Electrical Service, LLC in the amount of \$692.00 for the electrical work on the 1<sup>st</sup> floor for the sump pump installation. Job is to be completed by Friday, June 21, 2019. Motion seconded by Councilman Cholock. Motion carried 8-0.

Councilman Smetak gave the following Property Report:

- Jamie Kunkle will give a bid including bookshelves for the 1<sup>st</sup> floor in the office of the Westmoreland Drug & Alcohol Commission.
- The air conditioning unit on the 1<sup>st</sup> floor had completely frozen up. It was shut off to defrost. Councilman Smetak will follow up with Julie Lovis of Westmoreland County Drug and Alcohol to see if there is any water coming from the air conditioning unit. Borough Manager Landy reported that he had placed a call to DePalma Heating and Air Conditioning; and, was waiting for a return call. Borough Manager Landy stated that Councilman Smetak may want to contact another company or try DePalma's again.

### **Waste Water Treatment Report:**

Councilman Phillabaum gave the following report:

- Joe Lovis will begin working at the Waste Water Treatment Plant starting full time on Wednesday, June 19, 2019.
- CWM Environmental will be at the plant on Wednesday's.

### **Streets / Stormwater Report:**

There was no report for Streets.

Councilman Cholock gave the following report on stormwater:

- The last storm we had was on June 3, 2019. During the storm Mr. Cholock stated he went to Braddock Road Avenue. There are 2 catch basins. Both catch basins

are tied in together with the pipe going down the hill towards Greenridge Apartments, goes into another catch basin that goes under the road to an open pipe. Councilman Cholock believes that the water feeds into a ditch that heads toward Gary's Garage and the Short residence. Councilman Cholock contacted Frank Puskar, Supervisor, from Mount Pleasant Township and he camera the lines. Councilman Cholock met with the Stormwater Committee and they are recommending that an engineer look at this area. Borough Manager Landy asked if the Township is going to take part in the engineering costs. Council agreed that Councilman Cholock should meet with Chuck Zelenak of CZ Surveying to look at the area.

- Councilman Cholock reported that there is ongoing work at Greenridge Apartments with the detention pond. Councilman Cholock stated that they have done work in the last two weeks and that they have moved all of their downspouts and directed them to the detention pond. Council President Caruso asked if the Code Enforcement Officers could do a follow up to get an update on the progress of work that is being done.

### **Parks and Recreation:**

A Motion was made by Councilwoman Lasko to permit the Visitation Church use of Frick Park, July 7, 2019 for the overflow of vehicles for its 10<sup>th</sup> Annual Car, Truck & Motorcycle Show. Motion seconded by Councilwoman Ruszkowski. Motion carried 8-0.

A Motion was made by Councilwoman Lasko to approve the Mt. Pleasant Softball League to install a full height garage door on the old concession stand at Frick Park. Motion seconded by Councilman Smetak. Motion carried 8-0.

A Motion was made by Councilwoman Lasko to approve the Mt. Pleasant Softball League to construct a new restroom on the back side of the current concession stand at Frick Park along with the League being responsible for the winterizing of the new restroom and a sign stating restroom is maintained by MPIAA. Motion seconded by Councilman Cholock. Motion carried 8-0.

A Motion was made by Councilwoman Lasko to accept bids for tree trimming due to safety at the parks. Motion seconded by Councilman Cholock. Motion carried 8-0.

Councilwoman Lasko reported that there is a dead tree along the fence line at the playground at Frick Park and will need to be removed soon. Borough Manager Landy asked if it needed to be removed immediately or can it be included with whomever gives a bid for the tree trimming. Councilwoman Lasko stated that it could be included in the bid process.

Councilwoman asked if the stump from the tree that was removed at Jack Bob's Park can be removed. Borough Manager Landy stated that it could be included in with the bid for the tree trimming. Councilwoman Barnes asked if trees are going to be planted in place of the trees that are being removed. Councilman Smetak stated that he could donate the trees in the next few months if they decide to replace them. They are approximately 2 foot to 6 foot in height.

### **Public Safety Report:**

Councilwoman Ruszkowski spoke with Police Chief George Grippo regarding the parking area near the pawn shop on Main Street where the walkway is located. Councilwoman Ruszkowski stated people are parking there and it is not a parking space.

Councilman Cholock reported that at the Medic 10 meeting on Thursday, June 13, 2019 they discussed that the calls have dropped off to approximately 30 calls per month averaging \$10,000.00 loss in income. Councilman Cholock stated they believe the reason is that Norvelt EMS is now paid, the life flight responses have dropped since the new helipad is completed; and, Excelsa Health has a contract with Mutual Aid that they notify Mutual Aid before any other ambulance service. Councilman Cholock stated that he would appreciate if anyone can give any suggestions regarding a solution to having Excelsa Health and Harmon House make an agreement with Medic 10 to be called.

### **Veterans Park:**

Councilwoman Barnes reported that the base of the gazebo is exposed and they would like to get them covered and protected.

**Human Resources / Ordinances:**

Councilman Yatsko reported that they have been looking into various Township and Borough codes and criteria's regarding digital signs along with parking of triaxles, trailers, etc. along the streets. Borough Manager Landy reported that the current Sign Ordinance, updated in 2010, states that you cannot have a sign above the rooftop line; however, at the Diamond Mini Mall, there are four (4) signs above, which was installed prior to 2010. The Borough has now received a permit request for a new sign to replace one of the signs that was previously there. Borough Manager Landy stated that he denied the sign permit request due to the updated Ordinance. Mr. Krystyniak who owns the Diamond Mini Mall stated that it is not four (4) signs; but it is one large sign. Borough Manager Landy informed Mr. Krystyniak that he believes it is a frame / bracket to hold the signs and it is not a sign; and, that he would present the information to Council to make a decision. Councilwoman Lasko stated that if there were no signs in it that it would be a frame and not a sign.

A Motion was made by Councilman Yatsko to approved sending the proposed Zoning Ordinance to the Westmoreland County Planning Commission and the Borough Planning Commission. Motion seconded by Councilman Cholock. Motion carried 8-0.

**Finance / Grants Report: None.**

**New Business:**

The Director of the Mount Pleasant Library has given her resignation today.

**Reading of Communications:**

- United Steelworkers will be holding its District 10 Golf Outing at Linden Hall on Friday, July 26, 2019 and Saturday, July 27, 2019. Golfing is \$100 per golfer/per day (only foursomes will be accepted) and you can sponsor a green for \$500.00.
- United Steelworkers will be holding its District 10 Kennywood Park Picnic on Sunday, August 4, 2019. They are requesting donations and gifts for use at the picnic. Tickets cost \$27.00.
- United Steelworkers District 10 will be having an annual Benefit Run on Saturday, August 17, 2019 benefitting the March of Dimes. Ride is \$20 per person, includes T-Shirt and Dinner. They are requesting donations.
- The Mount Pleasant Library will be holding several events through out the month.

**Discussion and Payment of Bills:**

A Motion was made by Councilman Cholock to pay all authorized and approved bills. Motion seconded by Councilman Phillabaum. Motion carried 8-0.

**Public Comment: None.**

**Miscellaneous and Adjournment:**

A Motion was made by Councilman Cholock to adjourn the meeting. Motion seconded by Councilman Phillabaum. Motion carried 8-0.

**Meeting Adjourned 9:00pm.**

## Motions from Meeting of June 17, 2019

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A Motion was made by Councilman Cholock to pay all authorized and approved bills. Motion seconded by Councilman Phillabaum. Motion carried 8-0.

A Motion was made by Councilman Cholock to adjourn the meeting. Motion seconded by Councilman Phillabaum. Motion carried 8-0.