

## Meeting July 22, 2019

The meeting of Mount Pleasant Borough Council was called to order by President Caruso 7:02pm in Council Chambers at 1 Etze Avenue, Mount Pleasant, PA 15666. The Pledge of Allegiance was said and President Caruso asked for a moment of silence for our deployed troops. President Caruso asked Borough Manager Landy to take roll call. Councilpersons present included Bailey, Cholock, Phillabaum, Smetak, Lasko, Ruszkowski, and President Caruso. Mayor Lucia and Solicitor Istik were present. President Caruso stated that a quorum is present.

A Motion was made by Councilwoman Ruszkowski to approve the minutes of July 1, 2019 since Council has been provided with a copy. Motion seconded by Councilwoman Bailey. Motion carried 7-0.

**Public Comment:** None

### **Speakers:**

Clayton Gregg of McClure & Wolf spoke to Council regarding the 2018 Annual Audit Report. Mr. Gregg reported that the Borough Manager, Jeff Landy, and the Secretary, Sharon Lesko, are very involved and hold a high level of management; and, that the controls within the Borough with reconciliations are very strong; and, that he is very pleased. Mr. Gregg stated that Council needs to be more involved and aware of the invoices that they are authorizing for payment to be sure that there are details, receipts and purchase orders to back them up. Overall the Borough has done a great job.

A Motion was made by Councilwoman Bailey to accept the 2018 Annual Audit Report. Motion seconded by Councilman Yatsko. Motion carried 7-0.

### **Mayors Report:**

Mayor Lucia gave the following report:

- The Police Department held a meeting discussing guidelines for the Police Department.
- Mayor Lucia attended the Annual Mayors' Association Conference held at Penn State. Mayor Lucia stated that there were discussions regarding various types of grants; seminars regarding fire departments and different ideas for recruiting; and, police discussions regarding regional police covering several municipalities.
- Mayor Lucia stated that the "Radar Bill" passed the Senate and is now moving on to the House for voting. This Bill permits municipalities to radar.
- Mayor Lucia reported that it is important to push the Census being done correctly due to a lot of grants being based on the number of residents within the Borough.

### **Solicitor's Report:**

Solicitor Istik stated that she has received the annual letter from McClure and Wolf regarding any pending or potential litigation; and, she will respond to it accordingly. Ms. Istik also reported that she reviewed the application from Crown Castle regarding the installation of a utility pole similar to what Extenet installed in the Borough. Crown Castle is questioning the Wireless Cell Tower Ordinance that the Borough has in place stating that it prohibits them from installing utility poles. Crown Castle would like to meet with Council. Councilwoman Bailey asked if there is a specific location that they are looking to place it. Solicitor Istik stated that they would like to place it near 750 W. Smithfield Street; and specified it would be a wooden pole. However, with it being a residential area, there are requirements on where the utility poles can be placed within a residential area.

Solicitor Istik reported that she reviewed a letter from an attorney regarding a fence that was cited by our Code Enforcement Officer located at Kraisinger Way and adjacent to Gallagher's Pub. The attorney is challenging the Borough Ordinance that it does not have a clear definition of what the decorative side of a fence is; and, that the fence his client put up, in their opinion, does have the decorative side out. The Borough Code Enforcement Officer agreed that the definition is not clear. Solicitor Istik recommended that make sure there is a fence permit; and,

the fence be approved. If anyone has a problem with it, that person can appeal to the Zoning Hearing Board. Solicitor Istik notified the Code Enforcement Officer of the recommendation.

Solicitor Istik reported that she has received a letter from Attorney Craig Maravich regarding a residence at 1013 Michael Lane and a paper alley. Solicitor Istik stated that the issue is between the adjoining property owners and not with the Borough. Solicitor Istik stated that with a Borough, the resident must send notice to the Borough that they are maintaining the area and it is their intent to take over the property. Ms. Istik stated that at that time it starts the so-called time clock for the 21 years.

### Treasurer's Report:

Borough Manager Landy read the following Treasurer's Report for the month of June 2019:

Mt. Pleasant Borough Treasurer's Report		Jun-19			Balance
		Prev Bal	Deposits	Disbursements	2019
General Fund Checking	PNC 00-0122-3513	97,376.71	41,226.73	80,945.14	57,658.30
General Fund Sweep	PNC 10-1149-3394	0.00	0.00	0.00	0.00
General Fund Sweep	PNC 10-5062-1555	801,571.55	672.70	0.00	802,244.25
	Scottdale Bank				
General Fund Checking	19069335	0.00	140,818.65	210.00	140,608.65
General Fund Budgetary	Standard Bank				
Reserve	321615	686,409.69	1,050.14	0.00	687,459.83
**Police	42,619.03				
**Streets	150,000.00				
**Contingency Fund	223,091.99				
**Infrastructure	131,588.62				
**BOMP Gas Wells	21,680.23				
** Frick Park Gas Well	22,219.67				
**Levins	970.06				
**Fire	60,000.00				
**K-9	13,803.76				
**Marcellus Impact Fee					
Act 13	21,486.47				
Police Parking Tickets & Meters	Scottdale Bank 1026616	22,352.82	585.03	572.08	22,365.77
	PNC Bank 10-2912-6867				
Escrow Account		4,243.70	0.00	4,243.70	0.00
	Scottdale Bank				
Escrow Account	19069343	0.00	8,244.31	0.00	8,244.31
Liquid Fuels PLGIT	PLGIT 56980126	286,617.74	525.25	0.00	287,142.99
	Standard Bank				
Monument CD	327085	6,842.85	0.00	0.00	6,842.85
	Standard Bank				
Holiday Lighting Fund	050004849	1,807.63	0.08	0.00	1,807.71
Payroll Fund	PNC 00-0122-6415	928.67	47,887.30	47,887.30	928.67
	Scottdale Bank				
Payroll Fund	19069350	0.00	0.00	0.00	0.00
	Somerset Trust Co				
Veterans Park Fund	2003058309	16,736.84	200.00	0.00	16,936.84
	Standard Bank				
Town Clock Fund	0010038847	615.26	0.03	0.00	615.29
Storm Water Retrofit Phase II	PNC Bank 10-3888-4556	1,197.06	0.00	1,197.06	0.00
Storm Water Retrofit Phase II	Scottdale Bank 19069368	0.00	1,197.23	0.00	1,197.23
	PNC Bank 10-7766-4491				
Turn Back Account		380,694.32	319.49	0.00	381,013.81
	Scottdale Bank				
Turn Back Account	19069384	0.00	0.00	0.00	0.00
Standard Bank CD	Standard Bank	202,702.98	0.00	0.00	202,702.98
	Standard Bank				
Standard Bank CD	410571	50,000.00	0.00	0.00	50,000.00
Scottdale Bank /MidPenn CD	Scottdale Bank 318007294	50,000.00	0.00	0.00	50,000.00
<b>Total General Fund Balance</b>					<b>2,717,769.48</b>
Medic 10 Checking	Standard Bank 0010107643	11,657.21	60,482.89	72,140.00	0.10
	Standard Bank				
Medic 10 Checking	0010176010	71,959.26	31,760.37	16,405.63	87,314.00

Medic 10 Checking	Scottdale Bank 19069533	0.00	65,921.34	736.83	65,184.51
Medic 10 Savings	Standard Bank 0310000238	130,336.79	1,179.88	58,022.79	73,493.88
Medic 10 Savings	Scottdale Bank	0.00	0.00	0.00	0.00
Medic 10 Money Market	PNC Bank 10-1516- 8804	5,896.77	0.23	0.00	5,897.00
Medic 10 Money Market	Scottdale Bank 19069376	0.00	0.00	0.00	0.00
Medic 10 Pittsburgh Foundation	Standard Bank 0000358253	7,438.92	23.07	30.00	7,431.99
Medic 10 CD	Standard Bank 371917	18,223.78	0.00	0.00	18,223.78
Medic 10 CD	Standard Bank	5,000.00	0.00	0.00	5,000.00
<b>Total Medic 10 Fund Balance</b>					<b>262,545.26</b>
WWT Operational Acct	Standard Bank 0320012280	608,115.28	12,365.80	619,934.21	546.87
WWT Operational Acct	Standard Bank 0010175932	0.00	590,023.17	10,593.99	579,429.18
WWT Savings	Standard Bank 0050021008	181,686.15	277.96	0.00	181,964.11
WWT Budgetary Reserve	Standard Bank 0000287245	139,538.61	213.48	0.00	139,752.09
**Contingency		112,282.27			
**Infrastructure		27,469.82			
WWT Bio-Tower	Standard Bank 10127923	105,832.72	10.44	0.00	105,843.16
<b>Total WWT Balance</b>					<b>1,007,535.41</b>
<b>Total Borough funds</b>					<b>3,987,850.15</b>

Councilwoman Diane Bailey / Secretary Sharon Lesko

A Motion was made by Councilwoman Lasko to accept the Treasurer's Report as read. Motion seconded by Councilman Phillabaum. Motion carried 7-0.

### **Borough Manager's Report:**

Borough Manager Landy gave the following report:

- National Night Out will be held at Frick Park on August 1, 2019, 5:30pm.
- Met with County and Engineers regarding the Bridgeport Street Property. The Engineer will be doing a layout of all the parcels of property, dividing it into 3 sections, with the layout of all utilities as they exist. They believe that there is a need for flex buildings; which is a building flexible for putting items in it. Council President Caruso asked if it will still be leased property by the Borough. Borough Manager Landy stated that the decision to lease would be up to Council, along with the possibility of what the developer would want.
- Met with Norm Stout and Larry Hague of the Municipal Authority of Westmoreland County. They borrowed tapes from the sewage plant to create a training video. They gave about an hour of their time and gave Roger some input and guidance that Andy Zelinsky did not teach him.
- Street Department Employee, Rocky Anderson, is off work due to an unrelated work injury. It is undetermined how long he will be off work at this time.
- Meeting on Thursday, July 25, 2019 with Armstrong regarding a new phone system. The current system has been here at 25 years and out of date.
- Met with Gibson-Thomas Engineering Co., Inc. regarding the MS4 and the permit. Gibson-Thomas Engineering Co., Inc. are looking at issues regarding the permit and what can be done to enforce issues with residents within the Borough.
- July 3<sup>rd</sup> Party in the Park was a great success.

- The Borough is required to have an inspection on the gas well lines at Frick Park. We are looking for an inspector for the gas well lines. Kriebel supplied a list of names; however, none will return the calls that were made to them.
- Meeting will be held on Tuesday, July 27, 2019 with Code Enforcement Officer, Mark Cypher for an update.
- There was wind damage to the Synagogue, the Salt Building and Maintenance Garage at the Street Department. We have received a partial payment of approximately \$9,000.00 for the repairs. There will be a follow-up payment once the repairs exceed the \$9,000.00; and, will pay up to \$17,000.00.

### **President's Report:**

A Motion was made by Councilwoman Ruszkowski to close Hemlock Street from the parking lot to S. Church Street on Saturday, August 25, 2019 from 1:00pm to 4:00pm for a car show and block party for Amber House and Ridgeview Apartments. Motion seconded by Councilwoman Bailey. Motion carried 7-0.

A Motion was made by Councilwoman Bailey to approve Resolution No. 2019-05 Resolution of Support from the Borough of Mount Pleasant for *Reimagining Our Westmoreland*. Motion seconded by Councilwoman Ruszkowski. Motion carried 7-0.

### **Property:**

Councilman Smetak gave the following Property Report:

- Jamie Kunkle will be starting the work next week on the 1<sup>st</sup> floor at the Westmoreland Drug & Alcohol Office. However, Councilman Smetak received a call from Julie Lovis today stating that there is water now seeping through the wall on the 1<sup>st</sup> floor. Councilman Smetak stated he will be contacting Baker's Waterproofing and Jamie Kunkle to see if there is a solution for it.

### **Waste Water Treatment Report:**

Councilman Phillabaum gave the following report:

- DEP was at the Waste Water Treatment Plant for its annual inspection.
- Joe Lovis inquired as to being able to go get his CDL license. Roger Vincent and Joe Lovis are both interested in obtaining their CDL. Councilman Phillabaum stated that he did inform them that if they do get their license through the Borough and would leave within a certain time period, that they would be obligated to reimburse the Borough the cost of getting the CDL License.
- Spoke with Gibson Thomas Engineering Co., Inc. regarding resolving the issues at the Quarry Street Pump Station and increasing the size of the pump. Borough Manager Landy stated that the options are to increase the size of the lines; increase the size of the pump or try and make residents remove stormwater drains from the sewage. Gibson Thomas Engineering recommends that increasing the size of the pump will resolve the issue. The cost is approximately \$175,000.00. In addition to the \$175,000.00 there is another \$500,000.00 that was recommended by the Engineers to fix problems at the plant; and, last, CWM Environmental, Inc., the company now managing our plant, has informed the Borough that the 2<sup>nd</sup> bio-tower has approximately 3 years of life left in it. Borough Manager Landy stated he does not have an answer as to the exorbitant costs that the Waste Water Treatment Plant needs. He did say that they can borrow the money; but, paying it back is another. Councilwoman Bailey stated that she believes the right thing would be to have the residents remove their stormwater from going into the sewage system. Councilwoman Bailey asked if the residents removed their stormwater from the sanitary lines, do we still need the larger pump. Councilman Phillabaum and Borough Manager Landy stated yes, the pump would still have to be replaced to a larger one due to there being no guarantee that if everyone did remove it, that it could still overflow.

## **Streets / Stormwater Report:**

Councilwoman Bailey gave the following report on Streets:

- Received the 2019 / 2020 Winter Municipal Snow Agreement. Will receive \$11,163.08, an increase of \$186.50 from last year, for snow removal for Main Street, Diamond Street and Church Street.
- Bids for the paving project were due in today at 2:00pm. The Borough didn't receive any bids for the paving project. There were 3 companies that picked up the packets. Borough Manager Landy suggested that Brandon Peterson from Dawood Engineering Company contact contractors to see if they would be interested in the project. If the companies that Mr. Peterson contact are not interested, there is a plan B for the time being. Councilwoman Bailey contacted Don Coffman and he was willing to fit the Borough in October to at least do a scratch coat S. Church Street from Main Street to the Borough line near CVS and Eagle Street to Reservoir Street. Scratch coating will be an overlay and a smooth pave over it.
- Borough Manager Landy reported that they are waiting on the Grant from the Congressman for the apron; however, at the last safety meeting it was brought up that there is another pad that is causing a safety issue. Mayor Lucia stated that the street department needs to add to the asphalt that was placed to raise it to the level of the existing concrete.

**Stormwater:**           **None.**

## **Parks and Recreation:**

A Motion was made by Councilwoman Lasko to approve the use of Frick Park to the Mount Pleasant Glass & Ethnic Festival for their annual car show August 16, 2019 with a rain date of August 23, 2019. Motion seconded by Councilwoman Ruszkowski. Motion carried 7-0.

Councilwoman Lasko reported she and Councilman Phillabaum have been getting information as to whether or not a tree at Jack Bob's Park needs removed. Everyone that has looked at it stated that it needs removed. They are in the process of getting quotes for the tree removal at Jack Bob's Park and also one at Frick Park along with tree trimming throughout the various parks. Councilman Phillabaum stated that he is meeting with two (2) companies this Wednesday and Councilwoman Lasko met with one a few weeks ago.

Borough Manager Landy reported that advertising has been done again for bids for the Frick Park Basketball Court Renovation Project.

Borough Manager Landy suggested that the shrubs, trees and bushes on the hillside at Frick Park should be looked at and cleaned up.

## **Public Safety Report:**

A Motion was made by Councilwoman Ruszkowski to hire Rex Hunter as a part-time Officer at the part-time Officer rate pending a physical, drug test and background check. Motion seconded by Councilman Phillabaum. Motion carried 7-0.

## **Veterans Park:**

Councilman Smetak reported that the granite has reached the United States and is in Connecticut.

## **Human Resources / Ordinances:**

Councilman Yatsko reported that they are working on the Sign Ordinance. Borough Manager Landy suggested that Councilman Yatsko speak with Tim Witt who is in the process of updating the Borough Zoning Ordinance.

Councilman Yatsko also reported that he spoke with Police Chief Grippo regarding an Ordinance for trailers, long trucks, etc. on Borough streets. Police Chief Grippo will be doing some research regarding guidelines and get back Councilman Yatsko on it.

**Finance / Grants Report:**

Councilwoman Bailey stated that she is very proud of the Borough and Borough Manager Landy and Secretary Sharon Lesko regarding the awesome Audit Report and the compliments that was given to them by Clayton Gregg of McClure and Wolf.

**New Business:**        **None.**

**Reading of Communications:**

- There will be a Human Resource Management Seminar in Greensburg, PA.
- The Mount Pleasant Library will be holding several events throughout the month. Borough Manager Landy reported that the Library will be hiring a new Director. There are three (3) candidates; and, all three (3) have excellent credentials.
- Westmoreland Conservation District will be holding its 2019 Awards Reception on Thursday, September 12, 2019 from 6:00pm – 8:00pm at the J. Roy Houston Conservation Center, 218 Donohoe Road, Greensburg, PA.
- PSAB Fall Leadership Conference will be held October 11 – 13, 2019 at State College, PA at the Nittany Lion Inn.

**Discussion and Payment of Bills:**

A Motion was made by Councilman Phillabaum to pay all authorized and approved bills. Motion seconded by Councilwoman Bailey. Motion carried 7-0.

**Public Comment:**    **None.**

**Miscellaneous and Adjournment:**

A Motion was made by Councilwoman Bailey to adjourn the meeting. Motion seconded by Councilwoman Ruszkowski. Motion carried 7-0.

**Meeting Adjourned 9:26pm.**

### **Motions from Meeting of July 22, 2019**

A Motion was made by Councilwoman Ruszkowski to approve the minutes of July 1, 2019 since Council has been provided with a copy. Motion seconded by Councilwoman Bailey. Motion carried 7-0.

A Motion was made by Councilwoman Bailey to accept the 2018 Annual Audit Report. Motion seconded by Councilman Yatsko. Motion carried 7-0.

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