

September 3, 2019

The meeting of Mount Pleasant Borough Council was called to order by President Caruso 7:24pm in Council Chambers at 1 Etze Avenue, Mount Pleasant, PA 15666. The Pledge of Allegiance was said and President Caruso asked for a moment of silence for our deployed troops. President Caruso asked Borough Manager Landy to take roll call. Councilpersons present included Barnes, Bailey, Cholock, Phillabaum, Smetak, Lasko, and Ruszkowski. Mayor Lucia and Solicitor Istik were present. President Caruso stated that a quorum is present.

A Motion was made by Councilwoman Ruszkowski to approve the minutes of August 5, 2019 and August 19, 2019 since Council has been provided with a copy. Motion seconded by Councilwoman Bailey. Motion carried 8-0.

Public Comment:

- Valerie Tressler of 501 Washington Street, Mount Pleasant, PA 15666 spoke to Council requesting permission to decorate the Gazebo pink for Breast Cancer Awareness for the month of October. Council agreed that Ms. Tressler could decorate the Gazebo and grass area pink for Breast Cancer Awareness.

Speakers: None.

Mayor’s Report:

Mayor Lucia gave the following report:

- The annual 9/11 service will be held at the gazebo on September 11, 2019 at 6:30pm.
- There was an issue with fireworks being set off within the Borough. Fireworks cannot be set off within 150ft of a structure.

Solicitor’s Report:

Solicitor Istik stated that her report was held during executive session.

Treasurer’s Report:

Borough Manager Landy read the following Treasurer’s Report for the month of July 2019:

Mt. Pleasant Borough Treasurer's Report		Jul-19			
		Prev Bal	Deposits	Disbursements	Balance 2019
General Fund Checking	PNC 00-0122-3513	57,658.30	815,537.63	807,169.48	66,026.45
General Fund Sweep	PNC 10-1149-3394	0.00	0.00	0.00	0.00
General Fund Sweep	PNC 10-5062-1555	802,244.25	48.09	802,244.25	48.09
	Scottsdale Bank				
General Fund Checking	19069335	140,608.65	860,986.09	81,409.51	920,185.23
General Fund Budgetary Reserve	Standard Bank 321615	687,459.83	1,086.82	0.00	688,546.65
**Police		42,619.03			
**Streets		150,000.00			
**Contingency Fund		224,178.81			
**Infrastructure		131,588.62			
**BOMP Gas Wells		21,680.23			
** Frick Park Gas					
Well		22,219.67			
**Levins		970.06			
**Fire		60,000.00			
**K-9		13,803.76			
**Marcellus Impact					
Fee Act 13		21,486.47			
Police Parking Tickets & Meters	Scottsdale Bank 1026616	22,365.77	1,150.47	0.00	23,516.24
	PNC Bank 10-2912-6867	0.00	0.00	0.00	0.00
Escrow Account	Scottsdale Bank 19069343	8,244.31	12.66	0.00	8,256.97
Liquid Fuels PLGIT	PLGIT 56980126	287,142.99	534.67	0.00	287,677.66

Monument CD	Standard Bank 327085	6,842.85	0.00	0.00	6,842.85
	Standard Bank				
Holiday Lighting Fund	050004849	1,807.71	0.07	0.00	1,807.78
Payroll Fund	PNC 00-0122-6415	928.67	0.00	928.67	0.00
	Scottdale Bank				
Payroll Fund	19069350	0.00	46,611.46	45,676.94	934.52
	Somerset Trust Co				
Veterans Park Fund	2003058309	16,936.84	0.00	0.00	16,936.84
	Standard Bank				
Town Clock Fund	0010038847	615.29	0.02	0.00	615.31
Storm Water Retrofit	PNC Bank 10-3888-				
Phase II	4556	0.00	0.00	0.00	0.00
Storm Water Retrofit	Scottdale Bank				
Phase II	19069368	1,197.23	1.89	0.00	1,199.12
	PNC Bank 10-7766-				
Turn Back Account	4491	381,013.81	0.00	381,013.81	0.00
	Scottdale Bank				
Turn Back Account	19069384	0.00	381,537.64	5,378.24	376,159.40
Standard Bank CD	Standard Bank	202,702.98	0.00	0.00	202,702.98
Standard Bank CD	Standard Bank 410571	50,000.00	0.00	0.00	50,000.00
Scottdale Bank /MidPenn	Scottdale Bank				
CD	318007294	50,000.00	0.00	0.00	50,000.00
Total General Fund Balance					2,701,456.09
Medic 10 Checking	Standard Bank				
	0010107643	0.10	4.90	5.00	0.00
	Standard Bank				
Medic 10 Checking	0010176010	87,314.00	36,693.78	121,198.00	2,809.78
	Scottdale Bank				
Medic 10 Checking	19069533	65,184.51	133,561.29	46,336.16	152,409.64
	Standard Bank				
Medic 10 Savings	0310000238	73,493.88	114.94	73,608.82	0.00
Medic 10 Savings	Scottdale Bank	0.00	73,625.09	0.00	73,625.09
	PNC Bank 10-1516-				
Medic 10 Money Market	8804	5,897.00	0.02	5,897.02	0.00
	Scottdale Bank				
Medic 10 Money Market	19069376	0.00	5,905.22	0.00	5,905.22
Medic 10 Pittsburgh	Standard Bank				
Foundation	0000358253	7,431.99	0.00	0.00	7,431.99
Medic 10 CD	Standard Bank 371917	18,223.78	0.00	0.00	18,223.78
Medic 10 CD	Standard Bank	5,000.00	0.00	0.00	5,000.00
Total Medic 10 Fund Balance					265,405.50
WWT Operational Acct	Standard Bank				
	0320012280	546.87	0.00	546.87	0.00
	Standard Bank				
WWT Operational Acct	0010175932	579,429.18	115,208.14	53,083.42	641,553.90
	Standard Bank				
WWT Savings	0050021008	181,964.11	287.67	0.00	182,251.78
WWT Budgetary	Standard Bank				
Reserve	0000287245	139,752.09	220.94	0.00	139,973.03
**Contingency	112,503.21				
**Infrastructure	27,469.82				
	Standard Bank				
WWT Bio-Tower	10127923	105,843.16	27,212.68	0.00	133,055.84
Total WWT Balance					1,096,834.55
Total Borough funds					4,063,696.14

Councilwoman Diane Bailey / Secretary Sharon Lesko

A Motion was made by Councilwoman Ruzkowski to accept the Treasurer's Report as read. Motion seconded by Councilman Phillabaum. Motion carried 8-0.

Tax Collector's Report:

Borough Manager Landy read the following report for the month of August 2019:

Property Taxes	\$4,716.13
Supplemental Taxes	\$ 26.16
Per Capita Taxes	<u>\$1,901.20</u>
Total Collected	<u>\$6,643.49</u>

Borough Manager's Report:

Borough Manager gave the following report:

- Borough Manager Landy asked Council to please review the Profit & Loss Budget vs. Actual Report.
- CBDG Grant Application is due at the end of the month.
- Council has received an updated Gas Well Report which is in their blue binders.
- Held meetings with Waste Water Treatment regarding sludge issues and with employees.
- There is a water leak at Veteran's Park. The leak has been found. MAWC is helping to resolve the issue. Borough Manager Landy stated that there were electrical lines/conduit installed after the water lines and it was installed on top of the lines; therefore, the electrical needs addressed before the water leak can be fixed.
- Held a pre-construction meeting for the Frick Park Basketball Court Renovation Project. Work will begin September 9, 2019. The project should take approximately two (2) weeks pending weather.
- Received a few Tax Assessment Appeals.
- Silvis Group Landscaping will be spraying Veteran's Park and Penn Park.

President's Report:

Council President Caruso announced that an Executive Session was held from 6:30pm – 7:21pm to discuss legal issues.

Property Report:

Councilman Smetak gave the following report:

- The project on the 1st floor was to be completed on Friday, August 30, 2019. He will be following up with an inspection of the work done.
- There were 3 roofs that were damaged in a recent storm. 1. Synagogue Roof; Street Department Roof; and Salt Storage Shed. Payment was issued; however, there is an allowance for costs of additional work that needs to be completed.
- The gazebo will need to have professional restoration / painted.

Waste Water Treatment Report:

Councilman Phillabaum gave the following report:

- The pump has been installed and is now working. They are now pressing again at the plant. It was close to having to be trucked out again.
- Met with the staff today. Councilman Phillabaum feels they were a little burned out working under the circumstances there and had some miscommunication.

Streets Report:

A Motion was made by Councilwoman Bailey to re-advertise for bids retroactive to August 26, 2019 for South Church Street, Eagle Street, South Geary Street, College Avenue, Mullin Avenue, Jordan Street, Park Avenue and Parkview Terrace paving project with the addition of new stormwater lines on Eagle Street and South Church Street and sewage line on South Church Street using turnback money, liquid fuels money, waste water treatment funds and

general fund money. Motion seconded by Councilwoman Ruszkowski. Motion carried 8-0.

Councilwoman Bailey gave the following report:

- Councilwoman Bailey stated she has been working on getting someone to come in and work on Church Street. The gentleman stated from Standard Bank the complete length of Church Street to the Borough line and on Eagle Street would cost approximately \$15,000.00. The other option he offered was to do the sections that were in really bad shape in front of the library, hospital and Eagle Street to get it through the winter. She is going to discuss this option further with him. The gentleman is working at the Diamond Mini Mall next week and he would like to do it while his equipment is here in the area.
- Bid opening for the paving bids will be October 3, 2019 and be approved on October 7, 2019. The project must be completed by June 30, 2020.

Storm Water Management Report:

Councilman Cholock gave the following report:

- Pleasant Manor project should be completed. They moved the drain to another location. The only thing Councilman Cholock noticed was that they did not tie in their downspouts into the catch basin.
- Greenridge Apartments have sent a letter stating that they are not responsible for the flooding; and, believe that the detention pond is in compliance. Councilman Cholock stated that the letter is not from an Engineer. Mayor Lucia stated that they have done work; however, there is no way of knowing if the pond works due to not having heavy rains lately. Councilman Cholock suggested that a letter be sent by the Solicitor to request an engineer report. Councilwoman Lasko stated that she feels until we have a heavy rain, that a letter will be of no use and that the issue would be bantered back and forth.

Parks & Recreation:

A Motion was made by Councilwoman Lasko to authorize Silvis Group to spray at Penn Park at a cost of \$29.62.

Councilman Smetak stated that he would like to know what they are spraying, do they have the commercial license; and, what is the REI interval. Motion tabled.

A Motion was made by Councilman Smetak to table the motion to authorize Silvis Group to spray at Penn Park at a cost of \$29.62 pending further clarification from Silvis Group. Motion seconded by Councilwoman Barnes. Motion carried 8-0. Motion was tabled.

A Motion was made by Councilwoman Lasko to authorize Jeff Landy to execute the contract between the Borough and Expert Paving from Expert Paving for the Frick Park Basketball Court Renovation Project for a total of \$48,200 retroactive to August 22, 2019. Motion seconded by Councilwoman Ruszkowski. Motion carried 8-0.

Public Safety Report:

Councilwoman Ruszkowski read the following Fire Report for the month of August 2019:

Total Calls - 47
10-45's - 16
Entrapment Calls - 0
Fires - 3
Public Service Calls - 3
AFA's - 24
Stand-by's - 1
Turnpike Calls - 5
Total Members Answering - 572

Avg. Member Per Call - 12
Total Staff Hours – 253

A Motion was made by Councilwoman to hire Joseph VanOrd as a Part-time Police Officer at the Part-time Officer Rate pending physical, drug test and background check. Motion seconded by Councilwoman Bailey. Motion carried 8-0.

Veterans Park Report:

A Motion was made by Councilwoman Barnes to authorize Silvis Group to spray at Veterans Park at a cost of \$236.04. Motion was tabled.

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Councilwoman Barnes stated that she had met with John Rega at Veterans Park regarding suggestions that he had. One was to make the end of the wall higher, which was not an option; and, two, he requested additional benches in front of the wall for older people to sit while viewing the new section of the wall due to it being lower. Councilwoman Barnes stated that she will discuss the option of benches with the Committee.

A Motion was made by Councilwoman Barnes to hold the dedication of the new tablet at Veterans Park on Saturday, September 21, 2019 from 10:00am to 12:00pm. Motion seconded by Councilwoman Bailey. Motion carried 8-0.

A Motion was made by Councilwoman Barnes to close Diamond Street Route 819 from Main Street Route 31 to S. Spruce Street on September 21, 2019 from 9:30am to 12:00pm for the dedication of the new tablet at Veterans Park. Motion seconded by Councilwoman Bailey. Motion carried 8-0.

Human Resources / Ordinances Report:

A Motion was made by Councilwoman Ruszkowski to adopt Ordinance No 655 amending Non-Uniform Pension Plan to include DROP (Deferred Retirement Option Plan). Motion seconded by Councilwoman Bailey. Motion carried 8-0.

Finance & Grants Report:

Councilwoman Bailey asked Council if some of the bank accounts can be consolidated in to the General Fund by creating different line items so there aren't so many bank accounts to reconcile.

Councilwoman Bailey reported that she and Borough Manager Landy have discussed a few ideas to submit for the CDBG Grant. A few ideas were the high bank/hillside at Frick Park, the apron at the Fire Department, bathrooms at Willows Park, the bridge at Willows Park and the roadway/alley way to Willows Park. She asked Council if they have any ideas or suggestions for the CDBG grant. Borough Manager Landy stated that the County puts out a map; and, the projects should fall within the low-income level. Borough Manager Landy stated that the fire station is not within the low-income level on the map guidelines that was submitted by the County.

A Motion was made by Councilwoman Ruszkowski to approve sending Councilwoman Bailey to the PSAB Fall Leadership Conference in State College, PA at a cost of \$796.07, which includes Registration and Lodging retroactive to August 26, 2019. Motion seconded by Councilwoman Barnes. Motion carried 8-0.

New Business:

Borough Manager Landy reported that the Workman's Compensation Audit has been completed and we have a credit in an amount of \$4,599.00. Borough Manager Landy stated that the savings is due to not as many employees on the payroll.

Reading of Communications:

Borough Manager Landy read the following communications:

- PSAB will be holding a seminar on September 24, 2019 in Allegheny County regarding Understanding Complete Streets Policies and Field Review.
- Mount Pleasant Glass & Ethnic Festival will be having its annual parade on September 28, 2019. Please let Sharon know if you will be riding in the parade.
- PA Rural Water will be holding an all-day training in Uniontown, PA on Thursday, September 19, 2019.
- Westmoreland County Chamber of Commerce will be holding its 2019 Annual Business Meeting and Awards Luncheon on Thursday, October 10, 2019 at Ramada Hotel & Conference Center, 100 Ramada Inn Drive, Greensburg, PA 15601. Cost is \$35.00 per person; \$50 per person for guests and non-members; \$280 per table of 8.
- CareerTrack will be holding a seminar regarding Managing Emotions Under Pressure – How to Stay Calm and Productive in any Situation on November 6, 2019 at the Hampton Inn, 1000 Towne Square Drive, Greensburg, PA 15601.
- Westmoreland County Boroughs Association will be holding its Dinner and Meeting on September 26, 2019 at 6:30pm at the Westmoreland Conservation Donohoe Center Education Building.
- There will be a seminar held on How to Supervise People on November 18, 2019 at Hampton Inn, 1000 Town Square, Greensburg, PA 15601.

Discussion and Payment of Bills:

A Motion was made by Councilman Phillabaum to pay all authorized and approved bills. Motion seconded by Councilman Smetak. Motion carried 8-0.

Public Comment: None.

Miscellaneous and Adjournment:

A Motion was made by Councilman Cholock to adjourn the meeting. Motion seconded by Councilman Smetak. Motion carried 8-0.

Meeting Adjourned 9:10 pm

Motions from Meeting of September 3, 2019

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