

Meeting September 17, 2018

The meeting of Mount Pleasant Borough Council was called to order by President Caruso 7:04pm in Council Chambers at 1 Etze Avenue, Mount Pleasant, PA 15666. The Pledge of Allegiance was said and Vice President Rogacki asked for a moment of silence for our deployed troops. Vice President Rogacki asked Borough Manager Landy to take roll call. Councilpersons present included Bailey, Barnes, Cholock, Phillabaum, Ruszkowski, Stevenson and Yatsko. Mayor Lucia was present. Vice President Rogacki stated that a quorum is present. Solicitor Istik arrived at 7:20pm. Councilman Yatsko left at 9:20P.M.

A Motion was made by Councilwoman Ruszkowski to approve the minutes of September 4, 2018 since Council has been provided with a copy. Motion seconded by Councilman Cholock. Motion carried 8-0.

Public Comment:

- Peter Mullin reported on the progress of the Frick Park Playground Project. Mr. Mullin reported that the park should be completed by the end of the week.

Speakers:

- Hallie Chatfield of the Westmoreland County Redevelopment Authority requested the temporary road closure in the evening for approximately 2 hours at the corner of Center Avenue and Main Street (S.R. 0031) for the demolition of the R&R Restaurant. Police Chief Sam stated that they would be able to close the street and accommodate them during this time. The day would either be this Wednesday night or Sunday night.

Mayors Report:

Mayor Lucia read the Mount Pleasant Police Dept. Report for the month of August 2018:

The Department answered the following calls:

Incidents	131
Criminal Arrests	16
DUI Arrests	4
Parking Tickets Issued Boro	0
Traffic & Non-Traffic Citations	30
Assist Other Departments (Police, Fire, EMS)	16
Accidents Investigated	6

Income

Parking Meters	\$1,972.18
Parking Tickets	\$0.00
Parking Permits	\$0.00
Fence Permits	\$0.00
Miscellaneous Fees	\$0.00
Clerk of Courts	\$865.39
Restitution to Police Department	\$999.18
Fees for Police Reports	\$45.00
District Court	\$911.50
Task Force Refund	\$0.00
Total Revenue	\$4,793.25

Councilman Cholock asked if there was an update on the missing meters. Solicitor Istik stated that a letter had been sent to the construction company requesting that they turn it into their insurance company. Council discussed why the sleeves were not installed for the meters. Police Chief Sam stated that the construction company stated that if he marked where they were to be installed and the street department install the sleeves before the concrete was poured they would

be able to do it. Police Chief Sam stated that he had marked where the sleeves were to be installed. Police Chief Sam stated that the Street Department was not available to set the sleeves before the concrete was poured; and, that the Street Department will now have to drill the concrete to install the meters. Councilwoman Bailey stated that she was unaware that the Street Department did not get the sleeves for the parking meters or install them. Councilwoman stated that the sleeves for the flagpoles were installed. Borough Manager Landy stated that they discussed ordering the sleeves for the meters at the Managers Meeting. Borough Manager Landy told Jeff McGuinness to order as many sleeves that was needed so the company would have time to get the sleeves completed. Borough Manager Landy believes that we did not get the sleeves in time; and, the construction company poured the concrete for the sidewalks. Mayor Lucia stated that the construction company did not notify the Borough that they were going to be pouring the concrete. Borough Manager Landy stated he will contact PennDOT to schedule a meeting with them.

Mayor Lucia gave the following report:

- The Police Department will host training sessions for case law on September 20, 2018 at the Mount Pleasant Fire Department. The training has been sponsored for by Westmoreland County Drug and Alcohol Commission. All Officers must attend the training.
- The Police Department has been and will continue to assist with Code Enforcement throughout the Borough.
- 2018 eligibility list for Civil Service has been finalized. Seven applicants applied for the position. Of those seven, four passed the physical fitness exam and completed the written exam. The official ranking of the candidates is:
 1. Tim Ferree;
 2. Olivia Harshell;
 3. Rex Hunter; and
 4. Dan Reda
- Officer Nathan Ellwood has been officially accepted to the PA State Police Academy. Officer Ellwood will begin the academy training on October 28, 2018.
- The Police Department is forming a community watch and assistance program. The program's ultimate goal is to enhance the capacity of local law enforcement by utilizing volunteers. Team members will be trained in skills such as first aid, disaster response, light search and rescue, communications, report writing, activity or potentially dangerous conditions in their neighborhoods. Volunteers will receive training. The Police Department would like to have two or three volunteers from each of the Borough's three wards. All applicants must complete an application and must pass a background check prior to any training or assignments. Interested persons may inquire at the Police Department.

Mayor Lucia encouraged all residents to support the Mount Pleasant Food Pantry by mailing a check payable to the Mount Pleasant Food Pantry and mailing it to Pat Zelmores 1507 Pleasant Valley Road, Mount Pleasant PA 15666 or to Marie Oshba 116 S. Depot Street, Mount Pleasant, PA 15666.

A Motion was made by Councilman Cholock to hire Timothy Ferree as a Full-Time Police Officer at the rate of \$22.00 per hour effective 9/17/2018. Motion seconded by Councilwoman Bailey. Motion carried 8 – 0.

Mayor Lucia swore in Officer Timothy Ferree.

Police Chief Sam stated that Officer Ferree grew up in Mount Pleasant; and, he will be leaving another full-time position to come to the Borough.

Solicitor's Report: None.

Treasurer’s Report:

Borough Manager Landy read the following Treasurer’s Report for the month of August 2018:

Mt. Pleasant Borough Treasurer's Report		Aug-18			Balance
		Prev Bal	Deposits	Disbursements	2018
General Fund Checking	PNC 00-0122-3513	50,000.00	222,317.91	220,920.91	51,397.00
General Fund Sweep	PNC 10-1149-3394	877,303.38	93,050.26	90,543.59	879,810.05
General Fund Budgetary Reserve	Standard Bank 321615	661,217.87	412.35	0.00	661,630.22
**Police		37,619.03			
**Streets		140,000.00			
**Contingency Fund		220,122.44			
**Infrastructure		121,588.62			
**BOMP Gas Wells		19,863.65			
** Frick Park Gas					
Well		31,176.19			
**Levins		970.06			
**Fire		55,000.00			
**K-9		13,803.76			
**Marcellus Impact					
Fee Act 13		21,486.47			
Police Parking Tickets & Meters	Scottdale Bank 1026616	20,496.24	1,972.18	572.08	21,896.34
	PNC Bank 10-2912-6867				
Escrow Account		4,203.70	0.00	0.00	4,203.70
Liquid Fuels PLGIT	PLGIT 56980126	169,974.77	251.95	0.00	170,226.72
Monument CD	Standard Bank 327085	6,842.85	0.00	0.00	6,842.85
	Standard Bank 050004849				
Holiday Lighting Fund		1,806.88	0.08	0.00	1,806.96
Payroll Fund	PNC 00-0122-6415	617.42	47,772.24	47,772.24	617.42
	Somerset Trust Co 2003058309				
Veterans Park Fund		7,116.84	700.00	0.00	7,816.84
	Standard Bank 0010038847				
Town Clock Fund		615.01	0.02	0.00	615.03
Storm Water Retrofit Phase II	PNC Bank 10-3888-4556	1,247.21	0.00	0.00	1,247.21
	Standard Bank 0010151752				
Police Grants		49.06	0.00	0.00	49.06
	PNC Bank 10-7766-4491				
Turn Back Account		399,552.59	271.48	0.00	399,824.07
Standard Bank CD	Standard Bank	200,000.00	0.00	0.00	200,000.00
Standard Bank CD	Standard Bank 410571	50,000.00	0.00	0.00	50,000.00
Total General Fund Balance					2,457,983.47
Medic 10 Checking	Standard Bank 0010107643	59,006.65	48,001.27	43,826.76	63,181.16
Medic 10 Savings	Standard Bank 0310000238	140,929.15	1,024.12	0.00	141,953.27
	PNC Bank 10-1516-8804				
Medic 10 Money Market		5,894.31	0.25	0.00	5,894.56
Medic 10 Pittsburgh Foundation	Standard Bank 0000358253	6,540.67	0.00	0.00	6,540.67
Medic 10 CD	Standard Bank 371917	18,223.78	0.00	0.00	18,223.78
Medic 10 CD	Standard Bank	5,000.00	0.00	0.00	5,000.00
Total Medic 10 Fund Balance					240,793.44
WWT Operational Acct	Standard Bank 0320012280	586,843.15	63,700.67	95,461.62	555,082.20
WWT Savings	Standard Bank 0050021008	181,136.45	30.77	0.00	181,167.22
WWT Budgetary Reserve	Standard Bank 0000287245	119,143.82	20.24	0.00	119,164.06
**Contingency		111,694.24			
**Infrastructure		7,469.82			
WWT Bio-Tower	Standard Bank 10127923	136,299.31	1,005.64	6,915.25	130,389.70
Total WWT Balance					985,803.18
Total Borough funds					3,684,580.09
Councilwoman Susan Ruszkowski / Secretary Sharon Lesko					

Councilwoman Ruszkowski reported that the change in the payroll fund was for the order of deposit slips at a cost of \$57.90.

A Motion was made by Councilman Cholock to accept the Treasurer's Report as read. Motion seconded by Councilwoman Ruszkowski. Motion carried 8-0.

Borough Manager's Report:

Borough Manager Landy gave the following report:

- Received a copy of the financial report and the budget for the Mount Pleasant Library. The Mount Pleasant Library has requested from the Borough the \$5,000.00 that has been budgeted for them.
- Received the Management Representation Letter and Preliminary Draft Annual Report for Year Ended December 31, 2017 from McClure and Wolf, LLP. Borough Manager Landy stated that McClure and Wolf, LLP will be at the next meeting, October 1, 2018 to go over the report and answer any questions.
- Main Street Project has a small punch list to be completed. Once these items are completed Main Street will be finished.
- The Borough will be holding a short ribbon-cutting Main Street Grand Re-Opening on Monday, September 24, 2018 at 6:00pm. The Borough will be handing out "Main Street Money" worth \$5 at the Gazebo to residents; and, it may be redeemed by October 15, 2018 at participating businesses. The money, up to \$1,000.00, will be reimbursed from the monies budgeted for the Concerts in the Park. The "Main Street Money" that is not handed out that night will be handed out by the Business District Authority at their booth at the Glass Festival.
- Met with Dawood Engineers regarding engineering the water problems on Eagle Street and South Church Street in front of the Library. Dawood Engineers will submit a proposal. The monies that was budgeted for paving this year will be used for Eagle Street and South Church Street. Next year will be the turnback paving project of South Church Street and Bridgeport Street.

Councilwoman Bailey asked if they will still be doing the skim coating in front of the Library and Eagle Street. Borough Manager Landy stated yes; and, it will come from the Liquid Fuels monies. Councilwoman Bailey stated that it would then have to be put out for bid; and, she does not believe it will be done in time.

- Borough Manager Landy reported that he, Councilwoman Bailey, Councilman Phillabaum and Council President Caruso met with Hunt Valley Engineering. They have submitted a final plan regarding the St. Clair Street Flooding.
- Met with Councilwoman Bailey regarding ordering the new dump truck for the street department.
- The annual traditional 9-11 Tribute went very well; and, everyone who participated did an excellent job.
- Met with the Westmoreland County Land Bank and the R&R Restaurant and the Arevalo Building will be coming down. Anyone wishing to purchase either of the properties can pick up an application at the Borough Office.
- Borough Manager Landy, Councilman Cholock and Council President Caruso met with Bob Karfelt, Jr.
- Mount Pleasant Glass & Ethnic Festival will be held on September 28, 29 and 30, 2018.

- Received a call from U.S. Steelworkers regarding setting up a meeting for negotiations for the Street Department Contract.
- The Kecksburg UFO movie will be filmed on October 6, 2018 between 2:00pm and 4:00pm on Diamond Street.

President's Report:

A Motion was made by Councilwoman Ruszkowski to hold an Executive Session. Motion seconded by Councilman Cholock. Motion carried 8-0.

A Motion was made by Councilwoman Bailey to reconvene. Motion seconded by Councilman Cholock. Motion carried 8-0.

Executive Session 8:51pm to 9:26pm

Vice President Rogacki announced that the Executive Session was held at to discuss personnel issues.

Property:

A Motion was made by Councilwoman Ruszkowski to accept the bid from Roger Suter & Sons, Inc. for the removal and installation of the apron at the Fire Department located at 100 S. Church Street in the amount of \$34,030.00 pending submitting of proper insurance. Motion seconded by Councilwoman Bailey. Motion carried 7-0.

Councilwoman Stevenson questioned where the monies will come from for the repair of the apron. Borough Manager stated it will come from the reserve account. Mayor Lucia asked Borough Manager Landy how many years have they been trying to get a grant for the repairs to the apron at the Fire Station? Borough Manager Landy stated that they have been attempting to get a grant for the past 5 years.

A Motion was made by Councilwoman Ruszkowski to accept bids to perform work needed to correct water issues and damages to the 1st floor Municipal Building consisting of purging, sealing, waterproofing and french drain. Motion seconded by Councilman Cholock. Motion carried 7-0.

Waste Water Treatment Report:

Councilman Rogacki gave the following WWT Report for the month of August 2018:

- The primary clarifier project is now complete.
- There is a blower that needs repaired. It will be taken down and apart by the end of the week. The cost is approximately \$3,000.00.
- Permits have been reapplied for the disposal of sludge at the landfill. They are waiting for a reply.
- The boat has been removed from Satchko Park and taken to the Waste Water Treatment Plant.

Mayor Lucia asked if a third person was ever hired for the Waste Water Treatment Plant. Councilman Rogacki stated no, that Borough Manager Landy was trying to go in a different direction with that individual. Councilman Rogacki stated that they still need an additional person; and they are going to have to decide whether they are going to bring in someone or go the route Borough Manager Landy suggested previously.

Mayor Lucia asked what would happen if they were down another employee or had an emergency situation? Do they have a backup plan? Borough Manager Landy stated that they do not have a backup operator; however, they do have the option of bringing in a company that

could hang their license. They also have Larry Hague who would help them in a jam. Borough Manager Landy stated that they should have a backup operator, or it may cost the Borough in the long run to not have one.

Councilwoman Bailey asked if they should have another full-time employee? Councilman Rogacki stated that they should.

Councilman Rogacki stated he will check with Derek Hoover to see if he is interested in going for his operator's license/certification.

Streets Report:

A Motion was made by Councilwoman Bailey to purchase a 2019 Ford F550 Dump Truck from Meegan Ford at a cost of \$42,725.00, which was the lowest bid. Motion seconded by Councilman Cholock. Motion carried 7-0.

Parks and Recreation:

Councilwoman Bailey reported that the Street Department will be spraying the parks with Roundup Pro.

Borough Manager Landy reported that he is applying for a grant for trash cans for smoking.

Public Safety Report:

Medic 10 has been doing well.

Veterans Park:

Councilwoman Barnes reported that the pump in the fountain at Veteran's Park has burned up and will need to be removed and either repaired or replaced.

Councilwoman Bailey asked how are they handling Veterans that have been Killed In Action, Prisoner of War and Missing in Action that in the past we did not charge a fee for any of those? Will they be charged? Councilwoman Barnes stated that Killed in Action will be put on at no cost, all others will pay.

Councilwoman Barnes stated that there will be a booth at the Glass Festival where people can get applications to have a name added to the new tablet.

Stormwater Management:

A Motion was made by Councilman Cholock to authorize Robert and Nicole Karfelt to cut into the alley on the corner of South Depot Street to tap into the catch basin, also will be attaching the French drains around the garage; and, three (3) four-inch drains in the apron for a garage located at 115 South Depot Street. Motion seconded by Councilwoman Bailey. Motion carried 7-0.

Community & Economic Development/Grants Report: None.

Zoning & Ordinance Report:

Borough Manager Landy asked Councilwoman Stevenson when they will be reviewing how the Code Enforcement Officers are doing. Councilwoman Stevenson stated that Mr. Stack will be attending the first meeting in October; however, if a meeting was needed before then, they could meet sooner.

Finance & Human Resources Report:

A Motion was made by Councilwoman Ruszkowski to amend the Agenda to accept the Job Description and Duties for the Chief of Police. Motion seconded by Councilwoman Bailey. Motion carried 7-0.

A Motion was made by Councilwoman Ruszkowski to accept the Job Description and Duties for the Chief of Police with the additional language of "any and all other duties that may be assigned

to him”. Motion seconded by Councilwoman Stevenson. Motion carried 6-0. Councilman Rogacki voted No.

New Business:

Councilwoman Bailey reported that she has received a recommendation for the St. Clair Street Flooding issue from Hunt Valley Engineering.

Reading of Communications:

Borough Manager Landy read the following communications:

- Received a letter from Sable Kennels.
- Received a Tax Assessment Appeal for RSC Development, LLC.
- Westmoreland County Chamber of Commerce will be holding a Growing Together Awards Luncheon on Thursday, October 11, 2018 from 11:30am – 1:30pm at the Ramada Hotel & Conference Center in Greensburg, PA.
- Housing Alliance of Pennsylvania will be holding A Season for Change on October 29 – 31, 2018 at the Hilton Harrisburg.
- Southwestern Pennsylvania Commission will be holding its Regional Plan Workshop, Forces of Change and Our Region’s Future” live on YouTube on September 14, 2018 from 9:30am to 2:00pm.
- Core-Ex will be holding a Safe Digging Event on October 16, 2018 beginning at 5:30PM at the Ramada Greensburg Hotel & Conference Center, Greensburg, PA.
- Mount Pleasant Library will host Chris Rodell – Arnold Palmer Author on Tuesday, September 18, 2018 at 6:30PM.
- PSAB will be holding its Fall Leadership Conference October 12 – 14, 2018 at Seven Springs Mountain Resort.
- Council on Substance Abuse and Youth (CSAY) will be holding an open house on September 7, 2018 from 1:00PM – 5:00PM at Westmoreland County Community College, Youngwood, PA 15697.
- Mount Pleasant Glass & Ethnic Festival Parade 2018 invited the Borough Council to participate in the parade on Saturday, September 29, 2018, line up at 1:00PM at Eagle and Main Streets. Parade begins at 2:00PM.

Discussion and Payment of Bills:

A Motion was made by Councilwoman Stevenson to pay all approved bills. Motion seconded by Councilman Cholcok. Motion carried 7-0.

Public Comment: None.

Miscellaneous and Adjournment:

A Motion was made by Councilwoman Stevenson to adjourn the meeting. Motion seconded by Councilwoman Bailey. Motion carried 7-0.

Meeting Adjourned 10:13 p.m.

Motions from Meeting of September 17, 2018

A Motion was made by Councilwoman Ruszkowski to approve the minutes of September 4, 2018 since Council has been provided with a copy. Motion seconded by Councilman Cholock. Motion carried 8-0.

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