

Meeting November 19, 2018

The meeting of Mount Pleasant Borough Council was called to order by President Caruso 7:04pm in Council Chambers at 1 Etze Avenue, Mount Pleasant, PA 15666. The Pledge of Allegiance was said and President Caruso asked for a moment of silence for our deployed troops. President Caruso asked Borough Manager Landy to take roll call. Councilpersons present included Bailey, Barnes, Phillabaum, Rogacki and Ruszkowski. Mayor Lucia and Solicitor Istik were present. President Caruso stated that a quorum is present.

A Motion was made by Councilwoman Ruszkowski to approve the minutes of November 5, 2018, 2018 since Council has been provided with a copy. Motion seconded by Councilman Cholock. Motion carried 6-0.

Public Comment: None.

Speakers: None.

Mayors Report:

Council President Caruso read the Mount Pleasant Police Dept. Report for the month of October 2018:

The Department answered the following calls:

Incidents	139
Criminal Arrests	12
DUI Arrests	3
Parking Tickets Issued Boro	2
Traffic & Non-Traffic Citations	21
Assist Other Departments (Police, Fire, EMS)	15
Accidents Investigated	4

Income

Parking Meters	\$0.00
Parking Tickets	\$0.00
Parking Permits	\$0.00
Fence Permits	\$0.00
Miscellaneous Fees	\$0.00
Clerk of Courts	\$1874.53
Restitution to Police Department	\$136.03
Fees for Police Reports	\$60.00
District Court	\$938.76
Task Force Refund	\$0.00
Total Revenue	\$3,009.32

- The Police Department purchased plastic no parking bags for the meters. These bags will replace the paper bags that have been used previously. There is a meeting on November 29, 2018 with the construction company to discuss the missing parking meters.
- Residents should be cautious when “utility workers” request to enter their home to check electric, gas, or water connections. The Police Department is investigating incidents where criminals are posing as utility workers entering victims’ homes and distract them while other actors burglarize the property. All legitimate utility workers will have proper uniform with ID Badges displayed or presented upon request. Any suspicious persons should be reported to 911 immediately.
- Chief Sam is attending training for certification as an inspector for timed parking devices. That training should be completed by the second week of December.

- The Mount Pleasant Police Department will once again hold the annual “Shop with a Cop” event this year at Walmart. The date will be December 17, 2018. The Chief along with Captain Grippo and Officer James will attend. Recommendations for children to attend may be given to the Chief for consideration before December 12, 2018.

Solicitor’s Report:

Solicitor Istik reported that she had previously sent a letter to the construction company regarding the missing meters asking them to turn the information over to their insurance company and have their insurance representative contact Solicitor Istik. Ms. Istik stated she had never received figures for the estimated amount of loss from Police Chief Sam. Solicitor Istik stated that Police Chief Sam was in contact with the insurance company after she had sent the letter to the construction company; and, because he was in contact with them, they were dealing with him. Solicitor Istik stated that Borough Manager Landy had contacted her asking for an update; and, Ms. Istik advised that they would have to check with Police Chief Sam since he was handling it. Solicitor Istik stated that a meeting has been set up by Borough Manager Landy with the construction company regarding the missing meters on Thursday, November 29, 2018. Solicitor Istik will be available by phone for the meeting.

Solicitor Istik requested an Executive Session to discuss personnel issues.

Solicitor Istik responded to a question Councilwoman Barnes had asked her about what happens when a Councilperson moves to another Ward. Solicitor Istik stated that Section 901 of the Borough Code states that termination of residency from the Borough or the from the Ward in the case of Ward Office or in any other manner whatsoever, Council shall fill the vacancy within 30 days by appointing by Resolution a registered elector of the Borough or of the Ward in the case of a Ward Office to hold office. Solicitor Istik stated is does not state how long the Councilperson has to resign once they move; and, she will contact PSAB to get clarification.

Treasurer’s Report:

Borough Manager Landy read the following Treasurer’s Report for the month of October 2018:

Mt. Pleasant Borough Treasurer's Report		Oct-18			Balance
		Prev Bal	Deposits	Disbursements	2018
General Fund Checking	PNC 00-0122-3513	50,000.00	170,817.67	167,923.67	52,894.00
General Fund Sweep	PNC 10-1149-3394	914,840.88	52,357.07	109,070.75	858,127.20
General Fund Budgetary Reserve	Standard Bank 321615	648,937.10	110.24	0.00	649,047.34
**Police		37,619.03			
**Streets		140,000.00			
**Contingency Fund		220,339.56			
**Infrastructure		121,588.62			
**BOMP Gas Wells		19,863.65			
** Frick Park Gas					
Well		18,376.19			
**Levins		970.06			
**Fire		55,000.00			
**K-9		13,803.76			
**Marcellus Impact					
Fee Act 13		21,486.47			
Police Parking Tickets & Meters	Scottdale Bank 1026616	21,324.26	0.00	572.08	20,752.18
Escrow Account	PNC Bank 10-2912-6867	4,203.70	0.00	0.00	4,203.70
Liquid Fuels PLGIT	PLGIT 56980126	163,026.94	265.85	0.00	163,292.79
Monument CD	Standard Bank 327085	6,842.85	0.00	0.00	6,842.85
Holiday Lighting Fund	Standard Bank 050004849	1,807.03	0.08	0.00	1,807.11
Payroll Fund	PNC 00-0122-6415	617.72	79,724.96	72,816.83	7,525.85
Veterans Park Fund	Somerset Trust Co 2003058309	11,216.84	900.00	0.00	12,116.84
Town Clock Fund	Standard Bank 0010038847	615.06	0.02	0.00	615.08
Storm Water Retrofit Phase II	PNC Bank 10-3888-4556	1,247.21	0.00	0.00	1,247.21

Police Grants	Standard Bank 0010151752	0.00	0.00	0.00	0.00
Turn Back Account	PNC Bank 10-7766-4491	400,069.44	288.98	2,195.20	398,163.22
Standard Bank CD	Standard Bank	200,000.00	0.00	0.00	200,000.00
Standard Bank CD	Standard Bank 410571	50,000.00	0.00	0.00	50,000.00
Total General Fund Balance					2,426,635.37
Medic 10 Checking	Standard Bank 0010107643	45,984.70	77,185.34	50,266.70	72,903.34
Medic 10 Savings	Standard Bank 0310000238	142,976.77	1,024.45	0.00	144,001.22
Medic 10 Money Market	PNC Bank 10-1516-8804	5,894.79	0.27	0.00	5,895.06
Medic 10 Pittsburgh Foundation	Standard Bank 0000358253	6,541.49	0.00	0.00	6,541.49
Medic 10 CD	Standard Bank 371917	18,223.78	0.00	0.00	18,223.78
Medic 10 CD	Standard Bank	5,000.00	0.00	0.00	5,000.00
Total Medic 10 Fund Balance					252,564.89
WWT Operational Acct	Standard Bank 0320012280	539,121.91	114,076.88	88,902.00	564,296.79
WWT Savings	Standard Bank 0050021008	181,197.01	30.78	0.00	181,227.79
WWT Budgetary Reserve	Standard Bank 0000287245	119,183.65	20.24	0.00	119,203.89
**Contingency	111,734.07				
**Infrastructure	7,469.82				
WWT Bio-Tower	Standard Bank 10127923	133,119.79	17,820.98	6,915.25	144,025.52
Total WWT Balance					1,008,753.99
Total Borough funds					3,687,954.25

Councilwoman Susan Ruskowski / Secretary Sharon Lesko

A Motion was made by Councilwoman Bailey to accept the Treasurer's Report as read. Motion seconded by Councilman Phillabaum. Motion carried 6-0.

Borough Manager's Report:

Borough Manager Landy gave the following report:

- Borough Manager Landy reported that Council has received the updated Gas Well Revenue spreadsheet through July 2018.
- Borough Manager Landy asked Council once again to review the Profit and Loss Actual vs. Budget to be sure everything looks correct.
- Borough Manager Landy reported that the Waste Water Treatment Plant interviews have been completed. The person that has been chosen has passed the physical, drug testing and background check.
- Borough Manager Landy worked with Councilman Rogacki regarding the water issue at the Borough Building.
- Borough Manager Landy reported that Medic 10 is doing well financially now; and, have made great progress.
- Borough Manager Landy worked with Councilwoman Ruskowski and Secretary Sharon Lesko on the budgets for 2019.
- Attended a social media seminar at St. Vincent College.
- Borough Manager Landy stated that we can renew the contract with Republic Waste Services or bid out for new services, along with the contract for grass cutting and snow removal.
- Borough Manager Landy stated that there will be a meeting with the Construction Company on November 29, 2018 at 8:30am regarding the missing meters. They need the number of meters and the amount of monies that is missing.
- Held Borough Safety Meeting. Borough Manager Landy reported that uniforms still have not been ordered for the employee at the Waste Water Treatment Plant. Mr. Landy stated that he will be ordering the uniforms for the employee.

- Received hearing notice for the waste water treatment employee that is on workman's compensation.
- Borough Manager Landy reiterated that the Borough is taking a huge hit on revenue on Tax Assessment Appeals for real estate. Mr. Landy stated that as we continue to take the hits on the appeals, Council will have to address this down the line.
- Borough Manager Landy stated that the Christmas Parade will be held on Wednesday, November 28, 2018 at 6:30pm; Christmas at the Cabins, Hot Chocolate and Cookies; and, Santa Claus will also be on Wednesday, November 28, 2018. The Candlelight Procession will be on Sunday, December 2, 2018 at 5:30pm.
- Borough Manager Landy thanked Councilman Phillabaum and Secretary, Sharon Lesko for the all of the work that they have put into helping with the Christmas Parade and the Candlelight Procession.

President's Report:

A Motion was made by Councilwoman Ruskowski to amend the agenda to hold an Executive Session regarding personnel. Motion seconded by Councilman Rogacki. Motion carried 6-0.

A Motion was made by Councilwoman Ruskowski to hold an Executive Session. Motion seconded by Councilwoman Bailey. Motion carried 6-0.

A Motion was made by Councilman Rogacki to reconvene. Motion seconded by Councilwoman Barnes. Motion carried 6-0.

Council President Caruso announced that an **Executive Session was held from 7:35 pm – 8:34 pm to discuss personnel issues.**

A Motion was made by Councilwoman Ruskowski to participate in the 2019 G-Conference. Motion seconded by Councilman Phillabaum. Motion carried 6-0.

Council President Caruso reported that a gentleman that lives at the 2nd to the last house on the right at the end of S. Depot Street contact him regarding parking issues. The gentleman stated that he has lost his parking when Mr. Karfelt put up his garage. Council President Caruso stated that there are signs stating no parking on the right-hand side of the S. Depot Street. President Caruso reported that residents still park there due to their limited availability of parking on that street. President Caruso suggested possibly looking into amending the Ordinance that eliminated the parking on the right-hand side.

Property:

Councilman Rogacki reported that he has received a proposal from Baker's Waterproofing for the water issue on the first floor in the amount of \$4,317.30.

A Motion was made by Councilman Rogacki to amend the Agenda to approve the proposal from Baker's Waterproofing. Motion seconded by Councilwoman Barnes. Motion carried 6-0.

A Motion was made by Councilman Rogacki to approve the proposal from Baker's Waterproofing in the amount of \$4,317.30 to rectify the 1st floor water issue in the Borough Building. Motion seconded by Councilwoman Barnes. Motion carried 6-0.

Councilman Rogacki stated that he has received two (2) proposals for the replacement of the roof at the Waste Water Treatment Plant. The proposals were from: 1) Harris Construction in the amount of \$16,860.00; and, 2) Sasso Construction in the amount of \$13,500.00.

A Motion was made by Councilman Rogacki to amend the Agenda to accept the proposal from Sasso Construction for a new roof at the Waste Water Treatment Plant. Motion seconded by Councilwoman Barnes. Motion carried 6-0.

A Motion was made by Councilman Rogacki to accept the proposal from Sasso Construction for a new roof at the Waste Water Treatment Plant at a cost of \$13,500.00. Motion seconded by Councilwoman Phillabaum. Motion carried 6-0.

Waste Water Treatment Report:

Councilman Rogacki gave the following WWT Report for the month of November 2018:

- Replaced the gear box on the conveyor belt for the press.
- Winterized all pump stations.
- Winterized the fountain and sprayers for the grass at Veteran's Park.
- Received bids for repairing garage roof.
- Jetted mainline on Rega Way.

Home Inspections – 4

PA One Calls – 11

Emergency One Calls – 3

Streets Report:

A Motion was made by Councilwoman Bailey to close Route 31 Main Street on November 28, 2018 from Braddock Road Avenue to Diamond Street from 6:00pm to 8:30pm for the 2018 Christmas Parade and Route 819 Diamond Street from Main Street to Washington Street on November 28, 2018 from 6:30pm to 10:00pm. Motion seconded by Councilwoman Barnes. Motion carried 6-0.

A Motion was made by Councilwoman Bailey to approve the negotiated United Steel Workers Street Department Contract from October 1, 2018 through September 30, 2022, retroactive to October 1, 2018. Motion seconded by Councilwoman Ruskowski. Motion carried 6-0.

Councilwoman Bailey gave the following report:

- The Street Department has been busy. They are still doing leaf pickup; and, now with snow falling they are tending to the snow on the streets.

Parks and Recreation: None.

Public Safety Report:

A Motion was made by Councilwoman Ruskowski to allow free meter parking on Main Street from December 3, 2018 through January 2, 2019. Motion seconded by Councilman Rogacki. Motion carried 6-0.

Veterans Park:

Councilwoman Barnes reported that she has received a bid in the amount of \$1,143.75 from Genesis Construction Group for the installation of a weatherproof GFCI Duplex Receptacle at the Veteran's Park Fountain. Councilman Rogacki stated that they need wire run through the conduit that is already there; and, a 4 weatherproof receptacle hooked to the main box.

A Motion was made by Councilwoman Barnes to amend the Agenda to accept the proposal from Genesis Construction Group for the installation of a weatherproof receptacle at the Veteran's Park Fountain. Motion seconded by Councilwoman Bailey. Motion carried 6-0.

A Motion was made by Councilwoman Barnes to amend the Agenda to accept the proposal from Genesis Construction Group for the installation of a weatherproof GFCI Duplex Receptacle at the Veteran's Park Fountain in the amount of \$1,143.75. Motion seconded by Councilwoman Bailey. Motion carried 6-0

Stormwater Management: None.

Community & Economic Development/Grants Report: None.

Zoning & Ordinance Report: None.

Finance & Human Resources Report:

A Motion was made by Councilwoman Ruskowski to advertise the 2019 General Fund Budget, 2019 Wastewater Treatment Budget, and the 2019 Liquid Fuels Budget. Motion seconded by Councilwoman Bailey. Motion carried 6-0.

A Motion was made by Councilwoman Ruskowski to advertise Ordinance Number 653 setting the millage rate at 17.5 mils. Motion seconded by Councilwoman Bailey. Motion carried 6-0.

A Motion was made by Councilwoman Ruskowski to hire Mark Lovey at the Waste Water Treatment Plant, effective start date December 3, 2018 at a rate of \$13.75. Motion seconded by Councilman Rogacki. Motion carried 6-0.

A Motion was made by Councilwoman Ruskowski to approve for the Local Share Assessment for the year 2018 – 2019 in the amount of \$1,785.00 with Westmoreland County Transit Authority and execute the Agreement with no increase over the previous year. Motion seconded by Councilwoman Bailey. Motion carried 6-0.

Borough Manager Landy reminded Council that Real Estate Taxes went down from \$522,440.00 to \$506,000.00, a loss of \$16,440.00. Borough Manager reported that Councilwoman Ruskowski and Secretary, Sharon Lesko went through each line item and was fortunate enough to find additional monies that are projected to go up to help offset this loss.

Borough Manager Landy reported that the Waste Water Treatment Budget is balanced.

A Motion was made by Councilman Rogacki to amend the Agenda to reappoint Richard Pologruto to the Mount Pleasant Municipal Authority. Motion seconded by Councilwoman Barnes. Motion carried 6-0.

A Motion was made by Councilman Rogacki to reappoint Richard Pologruto to the Mount Pleasant Municipal Authority for the length of the standard term beginning January 1, 2019. Motion seconded by Councilwoman Ruskowski. Motion carried 6-0.

New Business: None.

Reading of Communications:

- Jacobs Creek Watershed Association will be holding its annual holiday party on December 4, 2018 at 5:30PM at West Overton Museum Overholt Room.
- Mt. Pleasant Area Education Association will be holding its 2nd Annual Free Spaghetti Dinner for Seniors (60+) living the Mt. Pleasant School District on Wednesday, December 5, 2018 from 4:00pm – 5:30pm at the Mt. Pleasant Area High School Cafeteria.

Discussion and Payment of Bills:

A Motion was made by Councilwoman Bailey to pay all authorized and approved bills. Motion seconded by Councilwoman Ruszkowski. Motion carried 6-0.

Public Comment: None.

Miscellaneous and Adjournment:

A Motion was made by Councilman Rogacki to adjourn the meeting. Motion seconded by Councilman Phillabaum. Motion carried 6-0.

Meeting Adjourned 9:38pm.

Motions from Meeting of November 19, 2018

A Motion was made by Councilwoman Ruszkowski to approve the minutes of November 5, 2018, 2018 since Council has been provided with a copy. Motion seconded by Councilman Cholock. Motion carried 6-0.

A Motion was made by Councilwoman Bailey to accept the Treasurer's Report as read. Motion seconded by Councilman Phillabaum. Motion carried 6-0.

A Motion was made by Councilwoman Ruszkowski to amend the agenda to hold an Executive Session regarding personnel. Motion seconded by Councilman Rogacki. Motion carried 6-0.

A Motion was made by Councilwoman Ruszkowski to hold an Executive Session. Motion seconded by Councilwoman Bailey. Motion carried 6-0.

A Motion was made by Councilman Rogacki to reconvene. Motion seconded by Councilwoman Barnes. Motion carried 6-0.

A Motion was made by Councilwoman Ruszkowski to participate in the 2019 G-Conference. Motion seconded by Councilman Phillabaum. Motion carried 6-0.

A Motion was made by Councilman Rogacki to amend the Agenda to approve the proposal from Baker's Waterproofing. Motion seconded by Councilwoman Barnes. Motion carried 6-0.

A Motion was made by Councilman Rogacki to approve the proposal from Baker's Waterproofing in the amount of \$4,317.30 to rectify the 1st floor water issue in the Borough Building. Motion seconded by Councilwoman Barnes. Motion carried 6-0.

A Motion was made by Councilman Rogacki to amend the Agenda to accept the proposal from Sasso Construction for a new roof at the Waste Water Treatment Plant. Motion seconded by Councilwoman Barnes. Motion carried 6-0.

A Motion was made by Councilman Rogacki to accept the proposal from Sasso Construction for a new roof at the Waste Water Treatment Plant at a cost of \$13,500.00. Motion seconded by Councilwoman Phillabaum. Motion carried 6-0.

A Motion was made by Councilwoman Bailey to close Route 31 Main Street on November 28, 2018 from Braddock Road Avenue to Diamond Street from 6:00pm to 8:30pm for the 2018 Christmas Parade and Route 819 Diamond Street from Main Street to Washington Street on November 28, 2018 from 6:30pm to 10:00pm. Motion seconded by Councilwoman Barnes. Motion carried 6-0.

A Motion was made by Councilwoman Bailey to approve the negotiated United Steel Workers Street Department Contract from October 1, 2018 through September 30, 2022, retroactive to October 1, 2018. Motion seconded by Councilwoman Ruszkowski. Motion carried 6-0.

A Motion was made by Councilwoman Ruszkowski to allow free meter parking on Main Street from December 3, 2018 through January 2, 2019. Motion seconded by Councilman Rogacki. Motion carried 6-0.

A Motion was made by Councilwoman Barnes to amend the Agenda to accept the proposal from Genesis Construction Group for the installation of a weatherproof receptacle at the Veteran's Park Fountain. Motion seconded by Councilwoman Bailey. Motion carried 6-0.

A Motion was made by Councilwoman Barnes to amend the Agenda to accept the proposal from Genesis Construction Group for the installation of a weatherproof GFCI Duplex Receptacle at the Veteran's Park Fountain in the amount of \$1,143.75. Motion seconded by Councilwoman Bailey. Motion carried 6-0.

A Motion was made by Councilwoman Ruszkowski to advertise the 2019 General Fund Budget, 2019 Wastewater Treatment Budget, and the 2019 Liquid Fuels Budget. Motion seconded by Councilwoman Bailey. Motion carried 6-0.

A Motion was made by Councilwoman Ruszkowski to advertise Ordinance Number 653 setting the millage rate at 17.5 mils. Motion seconded by Councilwoman Bailey. Motion carried 6-0.

A Motion was made by Councilwoman Ruszkowski to hire Mark Lovey at the Waste Water Treatment Plant, effective start date December 3, 2018 at a rate of \$13.75. Motion seconded by Councilman Rogacki. Motion carried 6-0.

A Motion was made by Councilwoman Ruszkowski to approve for the Local Share Assessment for the year 2018 – 2019 in the amount of \$1,785.00 with Westmoreland County Transit Authority and execute the Agreement with no increase over the previous year. Motion seconded by Councilwoman Bailey. Motion carried 6-0.

A Motion was made by Councilman Rogacki to amend the Agenda to reappoint Richard Pologruto to the Mount Pleasant Municipal Authority. Motion seconded by Councilwoman Barnes. Motion carried 6-0.

A Motion was made by Councilman Rogacki to reappoint Richard Pologruto to the Mount Pleasant Municipal Authority for the length of the standard term beginning January 1, 2019. Motion seconded by Councilwoman Ruszkowski. Motion carried 6-0.

A Motion was made by Councilwoman Bailey to pay all authorized and approved bills. Motion seconded by Councilwoman Ruszkowski. Motion carried 6-0.

A Motion was made by Councilman Rogacki to adjourn the meeting. Motion seconded by Councilman Phillabaum. Motion carried 6-0.