

## Meeting March 21, 2016

The meeting of Mount Pleasant Borough Council was called to order by President Wagner 7:01pm in Council Chambers at 1 Etze Avenue, Mount Pleasant, PA 15666. The Pledge of Allegiance was said and President Wagner asked for a moment of silence for our deployed troops and the families affected by the tragedy in the Borough last evening. President Wagner directed Borough Manager Landy to take roll. Councilpersons present included Bailey, Barnes, Caruso, Cholock, Pritts, Rogacki, Ruskowski, and Stevenson. Mayor Lucia and Solicitor Liptak, Davis & Davis were present. President Wagner stated that a quorum is present.

A motion was made by Councilwoman Ruskowski to approve the minutes of March 7, 2016 since Council has been provided with a copy. Motion seconded by Councilman Rogacki. Motion carried 6-0 with additional change on page 6. President Wagner and Councilman Pritts voted no.

### Public Comment:

Mark Brokenbek, Mount Pleasant Soccer League requested an answer to the league's request to use Willow Park on Sundays this summer. Mr. Brokenbek said that the Borough is on their insurance policy as additional insured.

Mike Barrick, formerly of the Mount Pleasant Soccer League said that the Mount Pleasant In-House Soccer League will not be using the soccer field on Saturdays this year because of the parking issue. The Soccer League and Little League will work together on parking at Willow Park on Sundays. Mr. Barrick said that he would request a chain be put up to prevent cars from driving in anywhere past the pump station. Council said that whatever they do, they cannot do anything to obstruct the Bike Trail.

A motion was made by Councilwoman Barnes to amend the agenda. Motion seconded by Councilwoman Stevenson. Motion carried 8-0.

A motion was made by Councilwoman Barnes to allow the Mount Pleasant Soccer League use of the Soccer Field at Willow Park from April to June 2016. Motion seconded by Councilwoman Stevenson. Motion carried 8-0.

Mr. Michael Barrick, 409 Warden Street, Mount Pleasant PA President of Jacobs Creek Watershed Association said that he is working on future grants to be submitted to DEP for the 310 Program. Jacobs Creek Watershed would like to apply for an engineering grant for some BMP's on Eagle, Warden and Park Avenue. The Watershed Association would need a commitment letter from the Borough stating that they will allow them to do the studies if they get the grant.

A motion was made by Councilman Rogacki to amend the agenda. Motion seconded by Councilwoman Barnes. Motion carried 8-0.

A motion was made by Councilman Rogacki to authorize Jacobs Creek Watershed Association to apply for an engineering grant. Motion seconded by Councilwoman Stevenson. Motion carried 8-0.

Randy Christman, Mount Pleasant Independent Athletic Association Girls Softball said that this year the league would like to do a complete renovation of the softball field at Frick Park. These renovations would be made by S & S Processing at a cost of \$10,684.33 which would be paid in full by the League. Maintenance of the field will be taken care of by the League throughout the year. Mr. Christman said that if anyone else uses the field the League would like to be notified and given an opportunity to teach the proper ways to maintain the field. Every organization using the field must provide their own insurance. Opening day for the Girls Softball League will be April 3, 2016 at 9:00am and all council members are invited to attend. The complete 2016 schedule and insurance certificate has been provided to Councilwoman Barnes.

A motion was made by Councilman Barnes to amend the agenda. Motion seconded by Councilman Cholock. Motion carried 8-0.

A motion was made by Councilwoman Barnes to approve the use of Frick Park by the Mount Pleasant Independent Athletic Association Girls Softball League from April 30, 2016 to June 26, 2016 and in July 2016 for all-stars. Motion seconded by Councilman Pritts. Motion carried 8-0.

A motion was made by Councilman Pritts for a resolution to ban steel cleats and bicycles on the infield at Frick Park Softball Field. The League will provide signs for the field. Motion seconded by Councilman Cholock. Motion carried 8-0.

**Speakers:** None

**Reading of Communications:**

Borough Manager Landy read the following communications:

- The Regional YMCA is holding a “Blue Ribbon Club” fund raiser. The cost is \$50 per person and will be held at the Pleasant Valley Country Club on April 1, 2016 beginning at 5:30pm. They are also looking for sponsors for the event.

**Mayor’s Report:**

Mayor Lucia read the following Police Report for the month of February 2016:

Mount Pleasant Police Department Report for the month of February 2016

The Department answered the following calls:

Incidents	109
Criminal Arrests	11
DUI Arrests	3
Parking Tickets Issued (Boro)	13
Parking Tickets Issued (Prkng Auth)	12
Traffic & Non-Traffic Citations Issued	31
Assist Other Departments	9
Accidents Investigated	5
Income	
Parking Tickets	\$ -
Parking Meters	\$ -
Fees for Police Reports	\$ 45.00
Clerk of Court	\$ 370.55
District Court	\$ 1,709.28
Parking Permit	\$ -
Drug Task Force	\$ 4,480.56
Total Income	\$ 6,605.39

The Police Report also read that “the department would like to thank the Mayor for his help in the recent homicide investigation. Jerry did a great job helping us with the family of the victim. Also, the Fire Department did a great job assisting with traffic and crowd control”.

**Borough Manager’s Report:**

Borough Manager Landy said that he is getting quotes from Dietrich Engineering and Gibson Thomas Engineers for the 2016 MS4 Permit.

Mr. Landy said that currently the Mount Pleasant Police Department is using the Nixel Alert System. The Mount Pleasant Area School District is going to start using another system and Mr. Landy said that the Superintendent is looking to see if the Borough can piggy-back onto that system. That system would only be available to families with students in school so the Borough would have to supplement with another system. That system could potentially cost less than Nixel.

Borough Manager Landy said that county officials are looking for the Borough to close out some of the parks grants that we have received. The Borough will try to move forward quickly on the playground at Willow Park and then move right into the Basketball Court resurfacing.

Mr. Landy said that Councilwoman Barnes is working on putting together a Recreational Advisory Committee and anyone interested can contact the borough office.

Borough Manager Landy said that the monthly Safety Committee Meeting was held on March 15, 2016. The committee is made up of members from every borough department. The amount of hours an employee can safely plow snow was discussed at the last meeting. Council members are welcome to attend any safety meetings which are held on the third Tuesday of every month at 9:30am in chambers.

Mr. Landy said that he contacted Vandergrift officials to discuss their Main Street Project that was similar to the Penn Dot Project to begin in 2017 in Mount Pleasant Borough. Vandergrift officials are willing to meet with Mount Pleasant on Fridays at 10:30am.

Mr. Landy said that the Mount Pleasant Parking Authority has given the Borough a copy of their audit and it is available in the borough office.

Borough Manager Landy said that he has received a letter from the United Steel Workers regarding the union contract renewal. The current contract expires in September 2016 and meetings must be set up to begin negotiations.

Borough Manager Landy said that since the weather is getting better work at Penn Park has resumed. The scheduled opening date for Penn Park is July 2016 but Penn Dot will be doing a survey and replacing the handicap portions of sidewalks at Penn Park in 2017. The sidewalks will be replaced at no cost to the Borough.

**Treasurer’s Report:**

Borough Manager Landy read the following Treasurer’s Report for the month of February 2016:

<b>Mt. Pleasant Borough Treasurer's Report</b>		<b>Feb-16</b>			<b>Balance</b>
		<b>Previous Balance</b>	<b>Deposits</b>	<b>Disbursements</b>	<b>2016</b>
General Fund Checking	PNC 00-0122-3513	50,000.00	150,377.51	150,377.51	50,000.00
General Fund Sweep	PNC 10-1149-3394	746,527.94	56,907.75	54,026.84	749,408.85
General Fund Budgetary Reserve	Standard Bank 321615	566,154.31	44.98	0.00	566,199.29
**Police	30,683.60				
**Streets	110,000.00				
**Contingency Fund	204,509.49				
**Infrastructure	96,588.62				
**BOMP1 Gas Well	11,498.30				
**BOMP2 Gas Well	4,668.35				
**Frick Park Gas Well	28,783.09				
**Levins	970.06				
**Surveillance Cameras	160.00				
**Early Warning Siren Grant	1,300.00				
**Fire	50,000.00				
**K-9	12,772.76				
**Marcellus Impact Fee Act	14,265.02				
13					
Police Parking Tickets & Meters	Scottsdale Bank 7000126	12,351.35	0.00	0.00	12,351.35
Escrow Account	PNC Bank 10-2912-6867	17,326.92	0.00	0.00	17,326.92
Liquid Fuels PLGIT	PLGIT 56980126	48,379.40	9.58	9,505.18	38,883.80
Monument CD	Standard Bank 327085	6,842.85	0.00	0.00	6,842.85
Holiday Lighting Fund	Standard Bank 050004849	1,804.62	0.08	0.00	1,804.70
Payroll Fund	PNC 00-0122-6415	625.07	54,044.48	54,044.48	625.07
	Somerset Trust Co				
Veterans Park Fund	2003058309	3,904.40	0.00	72.80	3,831.60
Town Clock Fund	Standard Bank 0010038847	614.24	0.02	0.00	614.26
Storm Water Retrofit Phase II	PNC Bank 10-3888-4556	1,247.21	0.00	0.00	1,247.21
<b>Total General Fund Balance</b>					<b>1,449,135.90</b>
Medic 10 Checking	Standard Bank 0010107643	93,422.12	46,612.29	59,774.65	80,259.76
Medic 10 Savings	Standard Bank 0310000238	140,250.18	1,011.22	0.00	141,261.40
Medic 10 Money Market	PNC Bank 10-1516-8804	5,886.95	0.25	0.00	5,887.20
Medic 10 Pittsburgh Foundation	Standard Bank 0000358253	3,821.42	0.00	0.00	3,821.42
<b>Total Medic 10 Fund Balance</b>					<b>231,229.78</b>
WWT Operational Acct	Standard Bank 0320012280	402,142.18	107,532.96	48,248.09	461,427.05
WWT Savings	Standard Bank 0050021008	128,867.19	1,514.50	0.00	130,381.69
WWT Budgetary Reserve	Standard Bank 0000287245	40,879.47	3.25	0.00	40,882.72
**Contingency	33,412.90				
**Infrastructure	7,469.82				
WWT Bio-Tower	Standard Bank 10127923	67,230.93	1,062.50	6,915.25	61,378.18
<b>Total WWT Balance</b>					<b>694,069.64</b>
<b>Total Borough funds</b>					<b>2,374,435.32</b>

Councilwoman Diane Bailey  
Secretary Beverly Fedorchak

A motion was made by Councilwoman Bailey to approve the Treasurer’s Report as read. Motion seconded by Councilwoman Ruszkowski. Motion carried 8-0.

**Solicitor’s Report:** None

**President's Report:**

A motion was made by Councilwoman Ruszkowski for a 35 minute Executive Session. Motion seconded by Councilman Pritts. Motion carried 8-0.

President Wagner stated that the executive session was held to discuss litigation.

A motion was made by Councilwoman Ruszkowski to extend the Executive Session by 10 minutes. Motion seconded by Councilwoman Bailey. Motion carried 8-0.

**Executive Session 8:05pm to 8:50pm**

President Wagner resumed the council meeting and reported that there are no further questions regarding the Mount Pleasant Glass & Ethnic Festival. President Wagner stated that it has been determined that going forward there is a partnership between the Borough and the Festival, but no oversight of the Festival by Council. Council and the Festival Committee will work together for the betterment of the community. Councilwoman Stevenson asked if Councilwoman Barnes would declare that she found no wrongdoing during her investigation of the Glass Festival records. President Wagner said that it would be his suggestion that the matter be put to rest as is without going further and move forward as a community together. Councilman Pritts asked Councilwoman Barnes what she found during her investigation. Councilwoman Barnes said that she questioned the \$7,000 line item for storage on the 2016 Glass Festival Budget. She said that she was informed by Marie Dawson, Secretary of the Glass Festival Committee that the line item was for a storage unit that the Festival would like to build. Councilwoman Stevenson and Councilman Pritts again asked Councilwoman Barnes if she found any wrongdoing during her investigation. Councilwoman Barnes said that she has not done a detailed audit of the Glass Festival records. Mayor Lucia said that the Glass Festival Committee will pay for an independent outside audit because he feels it is necessary to clear him and Glass Festival Co-Chairman Landy of any wrongdoing since Councilwoman Barnes will not state that she found no wrongdoing.

**Waste Water Treatment Report:**

A motion was made by Councilman Rogacki to approve all expenses as presented. Motion seconded by Councilwoman Stevenson. Motion carried 8-0.

A motion was made by Councilman Rogacki to advertise for bids to purchase and install a Mechanical Bar Screen to replace the Comminutor at the WWT Plant. Motion seconded by Councilman Cholock. Motion carried 8-0.

Councilman Rogacki said that the DEP has approved all necessary permits for the installation of the Mechanical Bar Screen at the WWT Plant. Councilwoman Bailey asked what the cost for the Bar Screen and WWT Superintendent said that the engineers estimated the cost at \$180,000. Councilwoman Bailey asked where the funds would come from to pay for the Bar Screen and Councilman Rogacki said that he and Borough Manager Landy along with WWT Superintendent Hague discussed funding and with the \$120,000 that WWT has plus approximately \$68,000 from Mount Pleasant Township the cost should be covered. Borough Manager Landy said that he will meet with Councilwoman Bailey and go over the numbers with her in more detail.

A motion was made by Councilman Rogacki to amend the agenda. Motion seconded by Councilman Caruso. Motion carried 8-0.

A motion was made to advertise the changes to the WWT Rules and Regulations in Ordinance #592. Motion seconded by Councilman Caruso. Motion carried 8-0.

Solicitor Liptak said that at the last meeting Council made a motion to change the Rules and Regulations and did not advertise first. After the changes have been advertised if there are no objections then Council can proceed with the changes in the original motion without having to re-motion.

**Streets Report:**

Councilman Caruso said that five streets have been selected for paving. The streets include W Smithfield Street from Church Street to Jordan, Willow Street, Silver Street from Summit to Spruce, W Smithfield Street from Diamond Street to Mullin Avenue, and Ramsey Court. Councilman Caruso said that he will meet with Mr. Rick Skovensky from Penn Dot for specs so that we can determine if we have the funds to do all five streets. Councilman Caruso said that he also has a list of streets that will be tar and chipped with any monies left over after paving.

A discussion ensued regarding solutions to the water problem on Spruce Street. Councilman Caruso said that he will speak to St. Pius X Church to discuss different options.

Councilwoman Ruszkowski asked when Park Avenue will be paved and Borough Manager Landy said that Park Avenue could be included in the Jacobs Creek Grant and would be paved sometime within the next two years and Councilman Caruso said that repairs will be made in the meantime. A discussion ensued regarding a water problem on Sycamore Street.

Councilman Caruso presented Council and the representative from the newspapers with a 2016 Street Sweeping Schedule.

A motion was made by Councilman Caruso to make the addition to Appendix 15-1C in Parking Ordinance #456 to make Warden Street one-way from Center Avenue to S. Silver Street. Motion seconded by Councilwoman Bailey. Motion carried 7-0 with Councilman Pritts voting no.

A motion was made by Councilman Caruso to pay all expenses as presented. Motion seconded by Councilwoman Bailey. Motion carried 8-0.

President Wagner said that the street sign to name a street in honor of former Police Chief Denver Braden Pore who was killed in the line of duty. Mayor Lucia said that there will be a dedication in April and Council agreed that the street sign should be erected before then. The sign will read Chief D. B. Pore Way and should follow the upcoming guidelines for street signs.

Councilman Rogacki said that in the future before council changes any street (one-way etc.) that a majority of property owners on that street agree with the change unless it's a safety hazard.

#### **Public Safety Zoning & Ordinance Report:**

Councilman Cholock said that Council has been presented a report from Chief Sam about the mandatory duties of the Police Department as well as the essential and non-essential duties.

Councilman Cholock said that testing of the applicants for another full-time police officer that Chief Sam is requesting will be done on April 2, 2016. Council has also been presented with a copy of a report showing where the money will come from in the remaining months of 2016 for the new officer. The cost of the new officer would not come out of Borough funds in 2016, but from monies generated by the Police Department including \$8,000 budgeted for a Code Enforcement/Zoning Officer.

A motion was made by Councilman Cholock to approve expenses as presented. Motion seconded by Councilwoman Ruszkowski. Motion carried 8-0.

Patrolman Zilli said that there is a question regarding fuel charges for the Police Department. Councilman Cholock said that he is meeting to discuss the discrepancy with Borough Manager Landy.

#### **Parks & Recreations Report:**

Councilwoman Barnes said that she does not have any report for Veterans Park at this time.

Councilwoman Barnes said that she is still gathering people to participate in the Borough Clean Up Day that she would like to see held on a Saturday or Sunday in April. They will have gloves and other equipment needed for volunteers.

Councilwoman Barnes said that WWT Superintendent Hague said that WWT personnel will repair the bridge at Willow Park. Borough Manager Landy said that there is other work that needs to be done on the bridge and WWT personnel will handle that as well.

Borough Manager Landy said that he met with Mr. Larry Golobish regarding excavation at Willow Park before the playground equipment is moved. As soon as Mr. Golobish discusses the dimensions of the equipment with the vendor he will be able to move forward. Then the current playground equipment at Willow Park can be disassembled and the equipment coming from Frick Park can be put in its place. Mr. Landy said after that, work will start at Frick Park to install the new equipment that was purchased with grant funds. The sand at Frick Park must be removed and the Borough should talk to the company who sells the astro-turf that could potentially be used at Frick Park in place of the sand.

Councilwoman Barnes said that with all of the discussion regarding the Mount Pleasant Glass & Ethnic Festival, she is willing to put it to bed tonight.

A motion was made by Councilwoman Barnes to approve expenses as presented. Motion seconded by Councilman Rogacki. Motion carried 8-0.

**Finance & Human Resources Report:**

Councilwoman Bailey said that the PSAB Annual Conference will be held in Hershey PA from June 5, 2016 to June 8, 2016. In past years the Borough pays for the council member's registration fee and one night of lodging. Council has usually limited attendance to three council people per year. Anyone who wants to attend should contact the borough office. Attendance will be on a first come first served basis.

A motion was made by Councilwoman Bailey to approve the employment of Shawn Pravlik for the temporary part-time WWT position at an hourly rate of \$10 /o benefits for 32 hours per week. Employment is pending the passing of all pre-employment requirements (pre-employment physical, drug test and clearance). Motion seconded by Councilman Cholock. Motion carried 8-0.

Councilwoman Bailey apologized to Council because she did not explore the possibility of contacting another auditor after a motion was made by Council. Councilwoman Bailey said that after speaking to the PSAB and being told that changing auditors is not recommended on a regular basis she thought our current auditors would suffice. Councilwoman Bailey said that the Borough received only one quote from McClure & Wolf LLP, Certified Public Accounts and they have agreed to perform the Borough's audit. McClure & Wolf will not file any audit before the discussed deadline of March 31<sup>st</sup>. Their procedure is to file the DCED Report along with the completed audit which will not be started until June 2016. Councilwoman Bailey said that there is no actual extension to file with the DCED. The Borough will not be in compliance with the March 31<sup>st</sup> deadline but McClure & Wolf LLP has stated that there will not be any penalties. President Wagner said that he received communication from PSAB that if the March 31<sup>st</sup> deadline was not met there would be penalties and the Borough could lose state funding. Councilwoman Bailey said that our previous auditor, Sarp & Co. who have since been purchased by Zelenofske, Axelrod would file the DCED Audit Report before March 31<sup>st</sup>, do the audit and then file any amendments to the report along with the completed audit when it was done. These are two certified auditing firms who do things differently. It is a point of interest that Sarp & Co. and McClure Wolf LLC were formerly one before splitting territories because they could not be covered by one firm.

A disagreement ensued regarding the manner in which the new auditing firm was selected. Councilwoman Stevenson stated that she feels it should not have been a decision made by one person on Council or in a panic and this Council should stop assuming that all decisions made by previous council members were wrong. President Wagner said that an email was received from a representative from the PSAB stating that the deadline for filing the DCED Audit Report is March 31<sup>st</sup> and the Borough could incur penalties, which is what caused the panic. President Wagner said that he acted upon the email and instructed Borough Manager Landy to hire McClure & Wolf LLC to perform the borough 2016 audit.

President Wagner asked for Solicitor Liptak's opinion on the audit situation and she said that her suggestion would be to make the motion for McClure & Wolf LLC and if it fails and another council person wants to make a motion to retain our previous auditor then the Borough can move forward in that direction.

Councilwoman Stevenson asked Borough Manager Landy if there have been any penalties or repercussions to the Borough in the past by not filing our audit by March 31<sup>st</sup>. Borough Manager stated that there have been no penalties or repercussions, but our previous auditor, Sarp & Co. filed a preliminary report with the DCED every year before March 31<sup>st</sup>. Councilwoman Bailey said that if Council chooses to use McClure & Wolf LLC we will sign a one-year contract and in late summer of this year the Borough will advertise for RFP's and interview qualified auditing firms to choose a firm for 2017.

President Wagner suggested taking a roll call vote between McClure & Wolf LLC and Zelenofske Axelrod to audit the Borough's 2015 financials.

A motion was made by Councilwoman Bailey to call for a roll call vote to determine and auditing firm for the Borough's 2015 auditing firm. Motion seconded by Councilwoman Ruszkowski.

Borough Manager Landy called for a roll call vote to determine Council's first choice of auditing firms for the year 2015 :

Councilwoman Bailey	Zelenofske Axelrod
Councilwoman Barnes	McClure & Wolf LLC
Councilman Caruso	Zelenofske Axelrod
Councilman Cholock	Abstained
Councilman Pritts	Zelenofske Axelrod

Councilman Rogacki	McClure & Wolf LLC
Councilwoman Ruskowski	Zelenofske Axelrod
Councilwoman Stevenson	Zelenofske Axelrod
President Wagner	McClure & Wolf LLC

Motion carried 5-3 for Zelenofske Axelrod with Councilman Cholock abstaining.

Councilwoman Bailey said she will call Zelenofske Axelrod to see if they are still willing to do the audit. If they decline she will sign a one-year contract with McClure & Wolf LLC.

**Property Report:**

Councilwoman Ruskowski said that the company that is installing the backflow preventers on borough locations can't do the Municipal Building. Councilwoman Ruskowski said that the Borough will contact another company to do the Municipal Building and see what they will charge.

Councilwoman Ruskowski said that she should have the cost of the repair to the tile in the Police Station by the first meeting in April.

Councilwoman Ruskowski said that she has looked into painting the pavilions at Willow Park and it has been determined that some repairs need to be made to the pavilion posts as well. Borough personnel will look at repairing the posts before any painting is done.

A motion was made by Councilwoman Ruskowski to pay all approved expenses as presented. Motion seconded by Councilwoman Bailey. Motion carried 8-0.

**Sanitation & Recycling Report:** None

**Community & Economic Development/Grants Report:**

Councilwoman Stevenson reported that the pre-qualifying grant application has been approved for the upgrade to the street lighting on the east end of Main Street. The application is very involved and there is only a short time to get it completed. Borough Manager Landy said that he will request assistance from the county to complete the application.

**New Business:**

Councilwoman Bailey said that the Library Board Meeting was this morning and Friends of the Library have decided not to hold their annual spring book sale so the Library has decided to do it with the staff that is available. The sale will be held from April 11, 2016 to April 16, 2016.

**Public Comment:** None

**Miscellaneous and Adjournment**

A motion was made by Councilman Rogacki to adjourn the meeting. Motion seconded by Councilman Cholock. Motion carried 8-0.

**Meeting Adjourned 10:35pm**

### **Motions from Meeting of 3/21/16**

A motion was made by Councilwoman Ruszkowski to approve the minutes of March 7, 2016 since Council has been provided with a copy. Motion seconded by Councilman Rogacki. Motion carried 6-0 with additional change on page 6. President Wagner and Councilman Pritts voted no.

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